

YEARLY STATUS REPORT - 2020-2021

Part A		
Data of the Institution		
1.Name of the Institution	PSG COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)	
Name of the Head of the institution	Dr. D. Brindha	
Designation	Principal	
Does the institution function from its own campus?	Yes	
Phone No. of the Principal	04224303300	
Alternate phone No.	04224303555	
Mobile No. (Principal)	9842298546	
Registered e-mail ID (Principal)	principal@psgcas.ac.in	
• Address	Avinashi Road, Civil Aerodrome Post	
• City/Town	Coimbatore	
State/UT	Tamil Nadu	
• Pin Code	641014	
2.Institutional status		
Autonomous Status (Provide the date of conferment of Autonomy)	25/02/1978	
Type of Institution	Co-education	
• Location	Urban	

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• Financial Status	Grants-in aid
Name of the IQAC Co-ordinator/Director	Dr. D. Senthilkumar
Phone No.	04224303300
Mobile No:	9443819462
• IQAC e-mail ID	iqac@psgcas.ac.in
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.psgcas.ac.in/document s/igac/AOAR 2019-2020.pdf
4. Was the Academic Calendar prepared for that year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.psgcas.ac.in/documents /igac/agar2020-21/criterion2/234/ 2_3_4_Academic_Calendar_Handbook. pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Five Star	00	2000	17/04/2000	17/04/2005
Cycle 2	A+	00	2007	10/02/2007	09/02/2012
Cycle 3	A	3.62	2014	21/02/2014	20/02/2021

6.Date of Establishment of IQAC 05/12/2003

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Depart ment/Faculty/Sch ool	Scheme	Funding Agency	Year of Award with Duration	Amount
PSG College of Arts & Science	College with Potential for Excellence	University Grants Commission	13/09/2004	Rs.75 Lakhs
PSG College of Arts & Science	Mentor Institution under the PARAMARSH Scheme	University Grants Commission	20/12/2019	Rs. 30 Lakhs
PSG College of Arts & Science	DST- FIST	Department of Science and Technology, Govt. of India	22/10/2019	Rs.110 Lakhs
PSG College of Arts & Science	STAR College Scheme	Department of Biotechno logy, Govt. of India	06/03/2009	Rs.36 Lakhs
PSG College of Arts & Science	Perennial and Appreciation fund under Unnat Bharat Abhiyan	Ministry of Human Resource Development	17/08/2020	Rs.1.75 Lakhs

8.Provide details regarding the composition of the IQAC:

Upload the latest notification regarding the composition of the IQAC by the HEI	View File
9.No. of IQAC meetings held during the year	6
Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes

• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Five Days Virtual FDP on Outcome Based Education "An insight into PEOs, POs, PSOs and COs" for Teachers on 18/06/2020 - 22/06/2020

Career Guidance Program for Students on 22/06/2020 - 25/06/2020

Student Induction Programme (SIP) 2020-2021 for Students on 14/09/2020 - 19/09/2020

Online Lecture Series on National Education Policy (NEP) - 2020 for Teachers on 27/10/2020 - 29/10/2020

Professional Development Program on "Professional Ethics" for Nonteaching Staff on 20/02/2021

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Institution of Learning Management System (LMS)	Total of 125 faculty members were trained in LMS Moodle from May 2021 to July 2021 who in- turn trained other faculty members; http://moodle.psgcas.ac.in/; Moodle LMS is used for Quiz, Assignments, Discussion Forum, Sharing study materials etc.
Promotion of Quality Immersions in Industries	A. MoUs Signed: Aravind Eye Hospital and Post Graduate Institute of Ophthalmology, Coimbatore, AIC- NIFT TEA Incubation centre for Textiles and Apparels, Tirupur, MSME(Ministry of Micro, Small and Medium Enterprises) TDC-A

	Government of India Enterprise, GST Road, Guindy, Chennai, Export Promotion Center, affiliated to Tamil Nadu chamber foundation, Madurai; Internship/Training in Industries has been made compulsory as part of curriculum
In-service Training for the Administrative Staff	Not completed due to COVID-19 Pandemic
Professional Training for Administrators	Not completed due to COVID-19 Pandemic
To conduct quality audits like Green, Energy, Environment and Safety Audit	Completed
To facilitate teaching, learning and Examination reforms	The following reforms were initiated: Teaching and Learning - Online Classes, LMS, Webinars; Examination: Continuous assessment and Comprehensive Examination through Online mode
Regular Quality Initiatives of the IQAC - NIRF, Swachh Ranking, IQAC meetings, Feedback from Stakeholders, Submission of AQAR	NIRF - Data submitted on 19/02/2021 - Secured 17th Rank NAAC - IIQA Submission - 27/02/2021 SSR Submission: 24/04/2021 IQAC's SSS: May 2021 Curriculum Feedback: May 2021 Submission of AQAR 2019-2020: 28/08/2021
Mapping of Course Outcomes	In Progress
One Smart Classroom per Department	COVID-19 Pandemic; Online Classes were conducted
Developing online learning Resources	Apart from sharing Teaching Resources in LMS Moodle and Google Class Room, 342 E- learning resources were published in YouTube by the teachers
Mobilization of funds for Seed Money for Research	A. The amount allotted to 24 teachers is INR 4.7 lakhs B.

	Fresh proposals for the year 2020- 2021 were invited and scrutinized
Increasing the Publication in SCI/Scopus Journals to improve the College's h-index	College's h-index of 40 in 2019 has increased to 49 in 2021
Quality improvement programmes for Teachers, Administrative staff, students and research scholars	Quality programmes for Teachers : Five Days Virtual FDP on Outcome Based Education "An insight into PEOs, POs, PSOs and COs" 18/06/2020 to 22/06/2020; Online Lecture Series on "National Education Policy" - 2020 - 27/10/2020 to 29/10/2020 Quality programmes for Students : Student Induction Programme (Virtual) -From 14/09/2020 - 19/09/2020 Orientation Programme for I PG Students - 20/11/2020 and 21/11/2020; A Career Guidance Program 22/06/2020 to 26/06/2020; Two Days Research Conclave Jointly with Department of Library - 26/06/2020 & 27/06/2020; A Webinar on "Research Literature Review Using EBSCO Academic Search Elite & E-Books" on 02/03/2021 Quality programmes for support staff: Professional Development Program on "Professional Ethics" - 20/02/2021
13. Was the AQAR placed before the statutory body?	Yes
Name of the statutory body	
Name of the statutory body	Date of meeting(s)
College Committee	09/03/2022
14. Was the institutional data submitted to	Yes

AISHE?	
• Year	
Year	Date of Submission
24/11/2020	24/11/2020
15.Multidisciplinary / interdisciplinary	
16.Academic bank of credits (ABC):	
17.Skill development:	
18.Appropriate integration of Indian Knowledgusing online course)	ge system (teaching in Indian Language, culture,
19.Focus on Outcome based education (OBE):	Focus on Outcome based education (OBE):
20.Distance education/online education:	
Extende	ed Profile
1.Programme	
1.1	78
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

2.Student

2.1

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

2.3

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

3.Academic

3.1

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

3.2

Number of full-time teachers during the year:

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Extended Profile	
1.Programme	
1.1	78
Number of programmes offered during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>
2.Student	
2.1	12790
Total number of students during the year:	
File Description	Documents
Institutional data in Prescribed format	<u>View File</u>
2.2	4447
Number of outgoing / final year students during	the year:
File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>
2.3	12380
Number of students who appeared for the exami conducted by the institution during the year:	nations
File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>
3.Academic	
3.1	2029
Number of courses in all programmes during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

3.2

Number of full-time teachers during the year:

File Description	Documents	
Institutional Data in Prescribed Format		View File
3.3		554
Number of sanctioned posts for the year:		
4.Institution		
4.1		3152
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
4.2		266
Total number of Classrooms and Seminar halls		
4.3		1361
Total number of computers on campus for academic purposes		
4.4		2818
Total expenditure, excluding salary, during the year (INR in Lakhs):		

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Outcome Based Curriculumwith Choice Based Credit Systemwith well-definedPOs, PSOsand COsassures a holistic learning environment.

- Life Sciences programmes cater to the needs of Health care and Hospitality sectors
- Costume Design and Fashion Programmemeet the demands of Textilesector

- To harness opportunities in Agricultural, Food Processing and Tourism/Hospitality Sectors, skill oriented BVoc are offered
- Programme in Tamil helps in promoting the language and Communicative English course focuses on improving communication skills of students
- Computational programmes cater to Global needs of Information technology with a focus on Artificial Intelligence, Virtual and Augmented Reality etc
- Statistics and Computer Science with Data Analytics cater to the Global demand for skilled data analyst for Data science and Big data
- Sociology and Social work programmes integrtes Social theories and practices in the society
- Commerce programmes serve the needs of Financial and Trading sectors
- Creative ability needed for the Media and entertainment industry is met by the programmes in Journalism and Mass Communication
- Carnatic Music offers Traditional Music system which promotes cultural heritage of the region
- Moral values and Spiritual aspects of students are taken care by Value education course
- MSc Environmental Science and Environmental studies course(UG), primarily focus on environmental sustainability

File Description	Documents
Upload additional information, if any	<u>View File</u>
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

5

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<u>View File</u>
Details of syllabus revision during the year	<u>View File</u>
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development

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offered by the Institution during the year

1812

File Description	Documents
Curriculum / Syllabus of such courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<u>View File</u>
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

31

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<u>View File</u>
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

${\bf 1.2.2 - Number\ of\ Programmes\ offered\ through\ Choice\ Based\ Credit\ System\ (CBCS)/Elective\ Course\ System}$

75

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<u>View File</u>
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Professional Ethics

- Values and professional ethics are fostered through the Student Induction Program. The entire teaching-learning process is formulated with prescribed educational ethics
- The curriculum offers courses in all domains o with focus on topics rationale to professional ethics.
- Research ethics is a part of all research and post-graduate programmes

Human Values

- Compulsory course, Value Education is offered to UG students
- NSS/NCC is offered as two-credit optional programme for all UG students.

Gender Studies

- Course on Women's Studies in Part V Optional cluster
- Inter-disciplinary Course on "Social problems" is offered by the Department of Social Work
- Many more discipline-specific courses are offered to build awareness on gender-related issues

Environment and Sustainability

Environmental Studies course is offered for all UG students

PG Programme on Environmental Science and an Interdisciplinary course- Environmental sustainability provide innovative environmental education and research.

Courses like Nano and Green Chemistry, Environmental Chemistry, Environmental Biology, Energy and environment, Environmental Biotechnology etc. focus on Environment related Sustainable developmental goals

Community engagement, Internships, Field visits, participation in activities of the Students council, clubs and forums, observing important National and International days help in the percolation of Universal Human Values.

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File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<u>View File</u>
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

6

File Description	Documents
List of value-added courses	<u>View File</u>
Brochure or any other document relating to value-added courses	<u>View File</u>
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

291

File Description	Documents
List of students enrolled	<u>View File</u>
Any additional information	<u>View File</u>

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

4272

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<u>View File</u>
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is

A. All 4 of the above

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obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.psgcas.ac.in/documents/igac/ag ar2020-21/criterion6/6 5 2/6 5 2 Feedback on Curriculum.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<u>View File</u>
Any additional information	<u>View File</u>

1.4.2 - The feedback system of the Institution comprises the following

C. Feedback collected and analysed

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.psgcas.ac.in/documents/igac/ag ar2020-21/criterion6/6 5 2/6 5 2 Feedback on Curriculum.pdf
Any additional information	<u>View File</u>

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

4609

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

2986

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Student Induction Programme (SIP) for new students' batches enabling smooth transition from school to college. Counselling to tutors by Psychology Departmentto identifyingslow learners, mediocre learners and advanced learners.

Programmes and activities:

Slow Learners:

- Programmes and support systemsfor perpetual improvement
- Continuous monitoring bytutors
- Interaction by Tutors and Heads of the Departments
- Coordination with the parents
- Learning materials distribution for courses
- Remedial classesand coaching
- Peer-tutoring
- Co-learning
- Supplementary examinations

Mediocre Learners:

- Continuousmonitoring by tutors
- Add-on Certificate, Diploma and Advanced Diploma Courses
- Competitions by clubs and forums
- Course-specific books and research journals

Advanced Learners:

- Extra-credit courses
- Add-on Diploma and Advanced Diploma Courses
- Projects / Research
- Research Grants and sponsored projects
- Paper Presentations, Poster Presentations, Research Paper publications
- Clubs, Forums, Inter-college and National level technical

symposiums, conferences, workshops and competitions

- Competitive exams coaching
- College magazine and department newsletters preparation

Common Programmes for Slow, Mediocre and Advanced Learners:

- Personal counseling and confidence-building workshops
- SEED Skill Enhancement and Employability Development Programme
- Alumni-interaction
- Group Projects and Presentations
- Internships
- Compulsory completion of MOOC

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

2.2.2 - Student - Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
30/06/2021	12790	554

File Description	Documents
Upload any additional information	<u>View File</u>

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

PSG CAS practices a balanced blend of heutogogy, andragogy and pedagogy by teachers to provide psychologically and physically conducive learning environment from being dependant (students) towards being self-directed human beings through structured curriculum and syllabi.

Inorder to cultivate team work, academic skills, communication skills, life skills, self-initiation, 86.9 % of teachers adopt industrial visits, projects, hands on training to encourage experiential learning.

91.5% of teachers use participative methods to improve self-confidence through seminar/presentation groups, flipped classrooms and stimulate voluntary participation of students through book reading club, quiz club..

Collaborative programmes offeredby BBA logistics with Logistics sector skill council, B.com Retail Marketing with TVS group, B.com Business Process services with TCS that develop participative learning.92% of teachers use design thinking and mind mapping to instill problem solving competence among students.

ICT enabled method that impart higher levels of understanding through audiovisuals is adopted by 100% of teachers. 62.4% of teachers use model building, science based/management based simulation games, events like Know ur Market, Gateway, Litzeal, Curry masala, Exuberance (culinary competition) enabling simulation learning through experience. 96.05% of teachers use traditional learning for better understanding.

Holistic individual development occurs in students that promotes .physical, mental, emotional, spiritual and social development.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

- Institution promotes the use of ICT enabled tools for effective teaching and learning. The college has customizedIntegrated Academic and Administrative Management Information System(LAUDEA), for faculty, staff and students.
- Theentire campusis 24x7 Wi-Fi enabled
- All teachers useICT tools for teaching and availability of latest technology aids in seminar halls/laboratories and sufficient number of projectors/printers in class rooms is ensured by ICT committee
- PSG Centre for Academic Research and Excellenceequip teachers in utilization of ICT through FDPs.
- Faculty use Educational videos, e-library resources, mobile learningto complement lectures
- Teachers have developed over 209 e-contents using EDUSAT

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- Laboratory, Media studioandCommunication Skills Centre
- Few teachers use Collaborative Online International Learning (COIL)
- Continuous Internal Assessments, and Comprehensive ExaminationsthroughEFH (Exam-From- Home)software is facilitated
- Workshops/seminars are organized by the teachers throughvirtual mode
- Teachers use EBSCO Business Source Premier, N-LIST, Capitaline Plus, CMIE Prowess and INDIASTAT.com Database for research
- PSGCAS is one of theactive local chapters of NPTELsince 2016
- Personalized learning environment happens through Moodle.
- Institutional Group SMS and LAUDEA Student App are used for communicating academic matters and collecting feedback.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://moodle.psgcas.ac.in/
Upload any additional information	<u>View File</u>

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

255

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<u>View File</u>
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Academic Calendar encompasses:

- Number of working days (90) along with the last working day for each Semester.
- Dates of Continuous Assessment and Comprehensive Examinations.

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- Government holidays
- Annual events planned
- Day Order system
- Examination and Event Calendars

Teaching plans:

- In curricula, teaching hours allocated for the courses based on their credits and hours required to complete each unit indicated therein.
- Course and workload allotment to individual faulty members is planned in advance.
- Master Time Table is prepared incorporating optimum usage of teaching-learning facilities.
- Class Timetable preparation
- Course allotment to the teachers, class time-table, class attendance entry, CA marks entry, faculty profile, students' profile etc are managed through the MIS-LAUDEA.
- Teaching Plan and Delivery Record for each course with details of date, topic to be covered, tools to be used and activities to be assigned.
- Completion of portions is ensured by the course faculty and cross checked by Heads of the Departments.
- In case of any changes in the academic calendar due to unanticipated situations, necessary compensation sessions are planned adhering to the Institutional norms.
- Academic and Administrative Audit (AAA), Annual ISO Audit by TUV Rheinland (ISO 9001:2015 Certification) and Internal Audits ensure Compliance.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<u>View File</u>

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

554

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

395

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<u>View File</u>
Any additional information	<u>View File</u>

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

4217

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<u>View File</u>
Any additional information	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

58

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<u>View File</u>
Any additional information	<u>View File</u>

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

81

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<u>View File</u>
Upload any additional information	<u>View File</u>

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Extensive IT integration and reforms have been implemented in the examination procedures and processes. This is an initiative towards paperless processes, emphasizing ecological concerns and expediting the examination scheduling, conducting, valuation and results declaration.

IT integration in the examination procedures and processes:

Software supportfor the Examination Section is provided by EFH, LAUDEA (customized MIS), which is an end-to-end solution to cater to the needs of all stakeholders.

Reforms in the examination procedures and processes:

All information pertaining to Examinations are elaborated in the college website. The directive guidelines is also given in the college website for ex., Announcement of examination dates in advance. Facilities are provided for students to pay examination fees through online, Online access to Examination Time Table, hall tickets and seating planto students for every day examination and Procedural details and online application forms for obtaining

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Provisional Certificate, Copies of transcripts, Duplicate Mark Statement / Consolidated Statement of Marks, Rank Certificates

Improvement in Examination Management System (EMS) of the Institution:

- Effective examination administration
- Efficient data storage, retrieval and documentation
- Conducting exams as scheduled and stream-lined valuation procedures
- Announcement of results within three weeks from the date of the last examination

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	https://www.psgcas.ac.in/exam ca ce.html

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

- OBE ensures that educational activities focus on Higher Order Learning, based on achievable and measurable outcomes.
- The Vision and Mission of PSGCAS, with emphasis on three components namely, Domain Specific Skills, Domain Independent Skills and Where the graduate is going to work are defined and propagated to all the stakeholders.
- The Course Outcomes for each course are framed by the respective department staff and sent along with syllabi to external subject experts for suggestions and finalized in Board of Studies.
- Mapping of PEOs with Mission, PEOs with PSOs and POs, COs with POs are analyzed and finalized by the departments
- Knowledge levels for each unit are identified and mapped in the syllabus.

Mechanism of Communication

- PEOs, PSOs and POs of all the programmes are displayed in the website
- Hard and soft copies of syllabus with Course Outcomes are shared with the teachers and students.
- A hard copy of the syllabus is maintained in every

- department for ready reference.
- Students are made aware of PEOs, POs, and PSOs right from Student Induction Programme.
- COs of a specific course are explained by the course teacher to the students

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<u>View File</u>
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

- COs are measured using the following direct methods that provide concrete base for assessing if the student has assimilated knowledge of the course taught.
- Continuous Assessment Tests Comprehensive Examination
- 100% Internal Assessment
- Assignments
- Laboratory experiments
- Projects and Viva-voce examination
- Internships / Industrial TrainingSeminars and Presentations
- Case studies and Role Play
- In-class individual and group activities
- COs are assessed using suitable weightage allocation to Continuous Assessment and Comprehensive Examination marks (100% CA/25% CA-75% CE/40% CA-60% CE).
- Result Analysis Reports of all the courses are generated
- When all the COs of all the courses in a programme are attained, it indicates the attainment of the POs.
- Consistent high pass percentage of students in the courses is indication of the high attainment of the Course Outcomes.

Attainment and evaluation of Programme Outcomes:

- POs are evaluated through direct and indirect methods.
- Curriculum Feedback from final year students, at the end of the final semester

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- Alumni Feedback and Interaction with respective departments
- Employers' Feedback
- The number of students opting for higher studies, alumni as successful professionals, entrepreneurs and employees of reputed organisations, number of placements, alumni employed in Government organisations and Civil Services are indicators of the attainment of Programme Outcomes.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

4133

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.psgcas.ac.in/documents/iqac/Feedback form/2020-2021/Student Satisfaction Survey SSS.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

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Laboratories and Equipment:

- 73 laboratories including 16 Computer laboratories
- High-end equipments: LCMS, Trinocular Phase Contrast Microscope, -80°C deep-freezer, Inverted-fluorescence microscope etc.
- Food Processing Centre's Quality Control Laboratory
- Central Research Laboratory offers analytical and interpretation services
- DST-FIST scheme of Rs. 57.5 lakhs has enabled the upgradation of laboratory infrastructure of nine PG & Research Programmes.

Library Resources:

- 300 journalsof national and international repute.
- E-Resources: EBSCO Business Source Premier, N-LIST, Capitaline Plus Database, CMIE Prowess, INDIASTAT.com and SCOPUS.
- Access millions of Networked Library Resources through DELNET
- Repository of 534 Ph.D theses.
- Research database via PSGCAS-IRINS, Vidhwan, PSGCAS Google Scholar.
- Institutional Repository has been created for research publication
- Plagiarism check using Turnitin software.

Research Advisory Committee promotes research as stated in the well-defined Knowledge Creation and Dissemination Policy

- Group/individual projects for students
- Research Methodology courses
- Research/IPR related quality programmes
- Research Record Book
- Collaboration
- Incentivization for teachers having quality publications
- Channelling of research activities towards Thrust areas
- Teachers and Scholars seek advice on research funding from the Research Adviser
- Seed Grant to promote research.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<u>View File</u>
Provide URL of policy document on promotion of research uploaded on the website	https://www.psgcas.ac.in/documents/igac/inspolicies/8KnowledgeCreationandDisseminationPolicy.pdf
Any additional information	<u>View File</u>

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

4.7

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<u>View File</u>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<u>View File</u>
List of teachers receiving grant and details of grant received	<u>View File</u>
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	<u>View File</u>
Any additional information	No File Uploaded

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3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

79.574

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<u>View File</u>
List of projects and grant details	<u>View File</u>
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

10

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	Nil
List of research projects during the year	<u>View File</u>

3.2.3 - Number of teachers recognised as research guides

231

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<u>View File</u>
Institutional data in Prescribed format	<u>View File</u>

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

6

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File Description	Documents	
Supporting document from Funding Agencies	<u>View File</u>	
Paste link to funding agencies' website	https://www.psgcas.ac.in/documents/igac/na ac2020/Criterion3/3_2_4Linktofundingagency website.pdf	
Any additional information	<u>View File</u>	

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

523 training programmes were conducted on innovation, research, technical skills, IPR and entrepreneurship development by Centre for Innovation, Incubation and Entrepreneurship (CII& E)

I. Design Thinking and Ideation workshops

Innopreneur's Club and Institution's Innovation Council (IIC) promotes Innovation, IPR, Incubation support, Start-up venture, and Entrepreneurship promotion. 300 activities as ideathon, webinars, discussion forums, pitch fests and start-up mentorship events were conducted.

II. Dedicated Centres for Research

Research Advisory Committee (RAC) guides on compliance with ethical requirements and funding proposals through Research Promotion Policy. With State-of Art research promotion facilities of college, innovative product / process development has been done by all stake holders.

III. Business Incubation Centre and Entrepreneurship Development Cell (EDC)

Entrepreneurship Development Cell has coordinated 144 activities on new product development, marketing, network support and mentorship. PSGCAS Business Incubation Centre has mentored 15 incubatees for start-up and entrepreneurship activities.

Ranking

IIC PSGCAS has achieved Four Star Rating conferred by Ministry of Education (MoE) for 2020-2021 with 260 activities. PSGCAS has achieved Fourth place in ARIIA ranking for 2020-2021, under Non-Technical Institutions category in National Level.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

479

File Description	Documents
Report of the events	<u>View File</u>
List of workshops/seminars conducted during the year	<u>View File</u>
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures
implementation of its Code of Ethics for
Research uploaded in the website through the
following: Research Advisory Committee
Ethics Committee Inclusion of Research
Ethics in the research methodology course
work Plagiarism check through
authenticated software

Α.	All	of	the	above
----	-----	----	-----	-------

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<u>View File</u>
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

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3.4.2.1 - Number of PhD students registered during the year

81

File Description	Documents
URL to the research page on HEI website	https://www.psgcas.ac.in/academics researc h programmes.html
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<u>View File</u>
Any additional information	<u>View File</u>

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

164

File Description	Documents
List of research papers by title, author, department, and year of publication	<u>View File</u>
Any additional information	<u>View File</u>

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

67

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	http://www.psgcas.ac.in/documents/igac/aga r2020-21/criterion3/3 4 4/344SupportingDoc ument.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

331

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File Description	Documents
Any additional information	<u>View File</u>
Bibliometrics of the publications during the year	<u>View File</u>

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

10

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<u>View File</u>
Any additional information	<u>View File</u>

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

3.06813

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<u>View File</u>
List of consultants and revenue generated by them	No File Uploaded
Any additional information	<u>View File</u>

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<u>View File</u>
List of training programmes, teachers and staff trained for undertaking consultancy	<u>View File</u>
List of facilities and staff available for undertaking consultancy	<u>View File</u>
Any additional information	<u>View File</u>

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

- Extension activity is practised across all disciplines and is incorporated into the curriculum under Part V optional cluster
- Course in Community Nutrition is offered in Nutrition Programme and Field Work is an inherent component in Social Work Programme.
- NSS, NCC, YRC volunteers and cadets participate in tree plantation, blood donation, Swachh Bharat & Swasth Bharat activities, environment protection etc.,
- Unnat Bharat Abhiyan and Swach Bharat and Swach Survekshan propaganda is done during the rural communities visit.
- Students actively immerse in community through internships,
 Community oriented research, field work, village camps,
 hospital posting and field visits.
- Teachers and students immerse themselves in community-based participatory approach not only in the five adopted villages but also, in all outreach activities.
- Students participate in Community-based programmes like Daan Utsav, Charity Auction, Book Bank etc.
- The motto of PSG and Sons' Charities 'Serving and Sharing' has pervaded into generations of stakeholders
- Students who graduate from PSGCAS are committed citizens and leaders ready to participate in building stronger communities and societies.
- Student volunteers have partnered with Thiyana Foundation (NGO) to formulate sustainable marketing strategies for the

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clay pot makers under the Zero Hunger Challenge (UN's SDGs)

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

42

File Description	Documents
Number of awards for extension activities in during the year	<u>View File</u>
e-copy of the award letters	<u>View File</u>
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

90

File Description	Documents
Reports of the events organized	<u>View File</u>
Any additional information	<u>View File</u>

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

8503

File Description	Documents
Reports of the events	<u>View File</u>
Any additional information	<u>View File</u>

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

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2734

File Description	Documents
Copies of documents highlighting collaboration	<u>View File</u>
Any additional information	<u>View File</u>

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

35

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<u>View File</u>
Any additional information	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

- 4.1.1 The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.
 - Campus 58.521 acres
 - Ten academic blocks 783654 sq.ft comprise 257 ICT enabledclassrooms
 - Ten ICT enabled seminar halls
 - 73 laboratories including centralised facilities like Central Research Laboratory, Communication Skill Centre, Multimedia lab, Bioinformatics Lab, Tissue Culture laboratories etc.
 - IT infrastructure -2364 computers with i3, i5 and i7 processors having 8 & 4 GB RAM, 500 GB and 1 TB hard disks configurations, only for academic purpose.ICT supportive infrastructure 14 servers, 178 printers, 3 smart boards, 220 LCD projectors, 2 Routers and 1 Firewalls.
 - Library -Built-in area of 24200 sq.ft (2 floors) and is adequately ventilated; Automated with ILMS (KOHA); Collection

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of 1,34,626 volumes, 296 periodicals; scanner and printer for bulk scanning; Reprographic facility

- Browsing centre
- Food processing centre
- Skill training centre
- Typewriting centre
- A book depot of 3210 sq. ft
- Mulberry garden, herbal garden, Semi natural pond, Nakshatra
 Vriksha and Museum
- Activity rooms for NCC, NSS, EDC, IIC etc.
- Store rooms, power rooms, water purifying units, fire hydrant systems
- Ramp & rails facility; emergency exits
- Lift service and wheel chairs
- Ambulance service
- Two generators- capacity of 500 kW each and solar panel capacity of 200 kW & 66,000 LPD
- Common room for girls (5900 sq. ft)

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

- 4.1.2 The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)
 - GRD Auditorium 26,210 sq. ft is well-furnished with state-of-art facilities.
 - Seven well-furnished and air-conditioned conference halls and two Open Air Theatres for the conduct of inter and intra collegiate cultural fests.
 - Street plays and other cultural events are held on specific open points on the campus
 - On auspicious days, musical concerts and bhajans are conducted in open veranda in front of Sakthi Vinayakar Thirukovil
 - Functioning of the College in five shifts resulting in the maximum utility of available infrastructure.
 - Yoga hall with 800 sq. ft.
 - A separate Multipurpose hall with 11,151 sq. ft caters to the students attending yoga practice sessions

The College has a well-furnished Indoor Stadium with 51691sq. ft., with a seating capacity for 3000 people. The playing area is made of maple wood. The following play courts are located in indoor stadium.

- 2 Basketball courts, 80 m × 24 m
- 2 Volleyball courts, 80 m × 24 m
- 4 Badminton courts, 80 m × 24 m
- 4 Table Tennis, 24 m ×10 m
- Separate rooms for Carom & Chess

Outdoor sports

- 400 m Athletic Track
- 2 Ball Badminton Court
- Basketball Court (Concrete)
- Football Field
- Handball Field
- Hockey Field
- 2 Floodit Tennis Courts (Synthetic)
- Floodit Volleyball Court

Gymnasium -Centrally air-conditioned gymnasium with 7736 sq.ft

File Description	Documents
Geotagged pictures	<u>View File</u>
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

266

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR

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in Lakhs)

1997

File Description	Documents
Upload audited utilization statements	<u>View File</u>
Details of Expenditure, excluding salary, during the years	<u>View File</u>
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software: KOHA

Nature of Automation : Full

Full Version: 17.11.04.000

Year: 2018 - Present

Salient Features of the Library: Fully Automated (100%):

- Library nearing its Diamond Jubilee Celebration (75 years) provides information and support services to the scholarly world
- The built up area is 24200 sq.ft with the seating capacity for about 400 readers
- Library has its collection of books 1,39,000 Volumes, 1,11,235 Titles, 300 Periodicals, Subscribes 187 National Journals, 85 National Magazines, 23 International Journals, 5 International magazines, 7200 e-journals, 9,64,300 ebooks, 11011 back volumes, 4463 CD - ROM.

KOHA Software

- Accusation and Library Usage Statistics Module
- Bibliographic, Serial Control, Circulation Management
- Web OPAC and E-Gate Register
- Circulation, Borrower, Cataloguing, Authority control, Serial system

- Accurate stock with RFID Automation.
- SMS alerts, Email notification for Predue, Overdue, On-due holds, check-in and check-out

Digital Library Resources

EBSCO - Academic Search Elite/ eBooks Collection/Business Source
Premier;

N-LIST, Capitaline Plus Database, CMIE Prowess IQ, Indiastat.com, SCOPUS, DELNET, PSGCAS Swayam NPTEL Local Portal and National Digital Library of India.

PSGCAS - IRINS; Book Bank; Institutional Repository; Rare Book Collection; Reprography and RFID Technology.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e- journals, e-books, e- ShodhSindhu, Shodhganga membership	<u>View File</u>
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

36.86

File Description	Documents
Audited statements of accounts	<u>View File</u>
Any additional information	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

4156

File Description	Documents
Upload details of library usage by teachers and students	<u>View File</u>
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Incremental Increase in the IT Facilities

- Total numbers of Computer Systems 2424
- 14 servers
- 219 controlled Wi-Fi access points and 01 Gbps optical fiber connected network
- Seamless Wi-Fi connectivity for all staff members
- 178 printers
- 168 surveillance cameras
- AI based facial recognition for staff attendance
- ICT facilities (Wi-Fi, LAN etc.) across all classrooms and seminar halls
- Live streaming of events in social media through Freedocast
 Pro device
- LAUDEA Software facilitates the conduct of online Comprehensive Examinations
- Placement Center utilizes Examly software for maintenance of students' database
- DotNet SQL based cashless transaction in Food Court
- LAUDEA Institutional MIS enables the smooth functioning of academic and administrative activities (3 servers -

- Intelzion, 1GB hard disk & 32 G RAM); 12 Modules; Mobile based Apps for Students and Faculty Members
- Cisco Webex platform has been purchased with 100 user license.
- Two (2) DELL Poweredge R740XD server with 1.9 TB capacity.
- 128 Channel NVR to store and monitor all Surveillance Camera activities of the campus.

LED Wall

- LED Wall display create a better visual impact of the College activities on the viewers
- LED wall is used for Information dissemination and awareness creation among students (General Announcements, Wearing Helmet, conserving energy, water etc.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
12790	1361

File Description	Documents
Upload any additional information	<u>View File</u>

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<u>View File</u>
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

821

File Description	Documents
Audited statements of accounts	<u>View File</u>
Upload any additional information	<u>View File</u>

- 4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities classrooms, laboratory, library, sports complex, computers, etc.
 - Purchase, installation, service, repair and stock of equipment in laboratories are in place through specific registers
 - SOPs and Safety rules are displayed in laboratories
 - Annual Stock verification
 - Assets management System
 - Library operates on RFID
 - Issue register for sports items.
 - Gymnasium with world class facility
 - System network administrator maintains the purchase order and stock register of the ICT items.
 - The College functions in five shifts to ensure the optimum utilization of infrastructure
 - Refurbishment of furniture, electrical fittings, black

- boards and other devices is carried out during vacation period.
- Digital e-Content Production centre for teaching, learning and e- content development
- Technicians take care of functioning and maintenance of the Food processing Centre
- The usage of halls is monitored by Maintenance staff using the booking register.
- Housekeeping of premises is outsourced.
- Safety and security of the campus is ensured round the clock by security personnel and surveillance camera.
- Sophisticated equipment, Fire extinguishers, air conditioners and RO units and drinking water purifying units are maintained by AMC.
- Sustainable campus is maintained with the help of Manager,
 Green Campus assisted by an Environmental officer and
 Assistants.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1662

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<u>View File</u>
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

133

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File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	<u>View File</u>

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	
	https://www.psgcas.ac.in/studentlife_clubs _html
Details of capability development and schemes	<u>View File</u>
Any additional information	<u>View File</u>

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

3162

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students'

A. All of the above

grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti- ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	<u>View File</u>

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

1416

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>

5.2.2 - Number of outgoing students progressing to higher education

1540

File Description	Documents
Upload supporting data for students/alumni	<u>View File</u>
Details of students who went for higher education	<u>View File</u>
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

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206

File Description	Documents
Upload supporting data for students/alumni	<u>View File</u>
Any additional information	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

180

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Manavar Manram, the Student Council of PSGCAS, stands by the statement, "to the students, by the students and for the students", where the Chairpersons and the Secretaries (men and women) are selected democratically by a secret ballot election, which is one of its kind. The Council along with clubs, forums and associations are guided by Principal, Vice-Principals and Staff Advisors to enhance students' societal roles.

Academic Role

The Student Council contributes to the regular academic activities and they make sure that their fellow students attend regular classes, write exams and participate in co-curricular activities while actively engaging themselves in visiting industries, organizing guest lectures, seminars and workshops.

Administrative Role

Students take up administrative roles as class representatives, IQAC members, members of Hostel Committee, Co-ordinators of Placement Centre. As student alumni, they raise their concerns and provide feedback on academic and non-academic activities, which

results in quality assured practices.

Social Role

The College provides financial support for students, organizes blood donation camps, raises relief funds and supports the students in developing their leadership, communication and organizational skills. Moreover, the contribution made by the student council has a significant benefit.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

62

File Description	Documents
Report of the event	<u>View File</u>
List of sports and cultural events / competitions organised per year	<u>View File</u>
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Fourteen-year old PSG Arts Alumni Association has 18,908 life members around the globe. Alumni as members of College Committee, Governing Council and Academic Council involve in policy making

- Alumni hold an anchored position in the Board of Studies and make vital contributions in framing the curriculum
- 198 alumni are faculty members
- Total financial investments Rs.80,59,955/- made by Alumni has been the perennial source of support to the needy students.
- 99 students were provided with scholarship to the tune of Rs. 7,58,900/-

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- Motivational speech, Alumni interaction program, Guest lectures, Hands-on training, Career guidance and Entrepreneurship Development programs. Thirty-three such programs involving 3 International and 10 National-level alumni were conducted for 3600 beneficiaries.
- Departments have harnessed the relationship of Alumni through forums:

Social Work Forum support field work agencies and practicing professionals

Corpians Society - Alumni forum of Corporate Secretaryship support the students to sharpen their skills

NUTRA Alumni Association of Department of Nutrition and Dietetics provides scholarships, sponsor Career Guidance Programmes

ENVIRO CAS of Environmental Science Department has sponsored battery operated vehicle for in-campus transportation

Distinguished Alumni Award - During the Annual Founders' Day, on 25th January, the alumni are honoured and awarded by the Management.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	http://www.psgcas.ac.in/documents/iqac/aqa r2020-21/criterion5/541/5_4_1_AlumniNon- FinancialContribution.pdf

5.4.2 - Alumni's financial contribution during the year

C. 5 Lakhs - 10 Lakhs

File Description	Documents
Upload any additional information	<u>View File</u>

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

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6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Nature of Governance

- Institutional Governance at academic and administrative level is reflective of responsibilities and authority that pulsates with expected outcome of learners
- Encompasses functioning modalities for administration, academics, system and office governance

Leadership Style

1. Top to bottom approach

 College Committee and Governing Body, take policy decisions based on inputs, feedback, current trends and job market requirements. These are translated appropriately and conveyed to teaching, non-teaching staff and students through meetings/circulars

2. Bottom up approach

Repercussions of decisions based on feedback from Students,
 Teaching, Non-teaching staff, Industry Experts and Alumni,
 ascend upwards to various committees and IQAC for review and
 taking right actions

Perspective plans

- Transformative education through Curriculum modules having compendium of career directions
- Parallel alignment of Developmental changes with environmental sustenance initiatives
- Benchmarking and continual improvement through research, collaboration and consultancy by synergistic strategic alliances
- Continual streamlining of clubs/forums and sports activities to meet social and professional developmental needs
- Capacity building of faculty members by integrating ICT enabled Learning Management Systems(LMS)

College governance, leadership and perspective plans are structured in pursuit of mission of producing socially responsible students through academic programmes focusing skill building and research compatible with global requirements.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	http://www.psgcas.ac.in/documents/igac/aga r2020-21/criterion6/6 1 1/6 1 1 Effectivel eadership.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Collective leadership

PSG CAS greatly values collaborative and partnering leadership with shared responsibilities to direct talents for achieving the goals rather than one leader strategy. Collective leadership offers accountability and empowerment to the stakeholders at all levels, with the Secretary and the Principal holding overall responsibility for the growth and development of the institution.

The Principal is assisted by two Vice Principals, one Faculty incharge and Heads of the Departments on academic matters, and in non-academic matters by an Administrative Officer and Office Superintendent.

Leadership - Students & Faculties

- Students being important stakeholders are also actively engaged in management activities though Manavar Mandram.
- The office bearers of Manavar-Mandram are elected through democratic process.
- The student representatives are given an opportunity to discuss / to provide feedback to the Principal during the representative meeting organized every third week of the month to discuss conduct of events, fee collection and student grievances.
- Faculty development and professional growth are given importance for enhanced TLE and research.

Faculties are encouraged through monetary and moral support to undergo development programmes; undertake several research and consultancy assignments across all disciplines; publish articles/books; file patency; nurture students to achieve their

goals; establish talents for enhancing the institution

File Description	Documents
Upload strategic plan and deployment documents on the website	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/Perspective plan has been clearly articulated and implemented

Activity Chosen: Training and Campus Placement

Strategic Plan for various academic facets of the Institution is thoughtfully planned and executed meticulously to ensure tenable development. One among such practices is functioning of Placement Centre with a comprehensive plan to provide roadmap for student growth and development.

Objectives of Placement Centre

- Jobs for All- To provide opportunities to all placement opted students by adopting strategies.
- Increase the outreach and thereby increasing the number of companies visiting the campus.
- Develop students towards Job-readiness by training them in General aptitude, Job specific topics and Personal Interview & Resume Building thereby increasing the success rate of students clearing interviews.
- Improving placement infrastructure to support the objectives.

Placement Outcomes

- Outreach program by the Placement Cell target new companies visiting campus for placements and strengthen ties with existing ones. 84 new companies visited the campus during the period 2020-21.
- The number of students opting for placements was 1808, 1785 offers were received and 1016 students were placed during the period 2020-21.

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• Training was offered by Placement centre during the period 2020-21; 1808 students undertook placement training, 2218 aspirants of higher education were given training and 186 students opted for entrepreneurship training.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	https://www.psgcas.ac.in/placements highlights home.html
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Authorities and Functions -Authorities jointly participate in functioning of all three governance structures.

Administrative Structure -College Committee and Governing Body operationalize policies/practices and quality issues, revitalize functioning modalities and revamp infrastructure through Secretary and Principal. Administrative office with Office Superintendent and Administrative Officer in consultation with administrators manages Academic allied support functions of students and faculty.

Academic Structure -Curriculum Development Cell designs curriculum framework based on inputs from experts, feedback from stakeholders and instructions from regulatory bodies.

- Board of Studies reviews & validates curriculum design;
 Standing Committee scrutinizes & recommends it to Academic Council.
- Academic Council, approves curriculum/curriculum framework modifications and new courses/programme proposals.
- Controller of Examination (COE) office engages in Planning & Conducting exams and declaring results.

Facilitative Structure

-Committees/Cells/Forums/Clubs/Associations/Department of Physical Education performs academic strengthening, extra-curricular, sporting, cultural and community engagement activities.

- Appeals & Grievances Committee, Internal Complaints Committee, Anti-ragging committee and SC/ST Committee work towards harmonious academic climate.
- ManavarManram/forums and clubs nurture creativity, leadership & managerial skills and create social responsibility.
- Placement Centre provides complete support for employability and skill enhancement.
- PSG Centre for Academic Research and Excellence aims to promote teaching excellence

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.psgcas.ac.in/documents/igac/na ac2020/Criterion6/6_2_2/622Organogram.pdf
Upload any additional information	<u>View File</u>
Paste link for additional Information	https://www.psgcas.ac.in/about Ins policies.html

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	<u>View File</u>
Screen shots of user interfaces	<u>View File</u>
Details of implementation of e- governance in areas of operation	<u>View File</u>
Any additional information	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

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College ensures the well-being of its teaching and non-teaching staff through provision of voluntary amenities besides statutory facilities with an aspiration to uplift their morale.

Welfare is extended through special monetary assistance, physical and psychological well-being, appreciation, recognition and knowledge enrichment.

- Compulsory coverage ESIC for the employees with salary lessthan Rs.21,000/month
- Road Safety insurance package up to one lakh rupees
- Financial support for staff members to attend conference/seminars/workshops/trainings
- Seed money for undertaking research work
- EPF coverage for all teaching and support staff
- Health Centre functions in association with PSG Hospitals for emergency medical assistance
- Psychological and Emotional support rendered through Centre for HOPE (Helping Our People Excel) and Wellness Hub
- Mind, Body and Soul balance, for inner refinement through Yoga (Asanas&Kundalini) offered by WCSC (World Community Service Centre), Coimbatore Zone
- Free Customized Diet Counseling at Diet Clinic for disease/disorder specific conditions
- Maternity benefits and medical leave
- Children of Teaching and Non-teaching staff are given admission across PSG Institutions
- FDPs, Workshops, Trainings and Lectures are facilitated for capacity building through PSG Center for Academic Research and Excellence (PSG CARE)

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / works	shops
and towards payment of membership fee of professional bodies during the year	

4

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

27

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<u>View File</u>
Upload any additional information	<u>View File</u>

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

176

File Description	Documents
Summary of the IQAC report	<u>View File</u>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<u>View File</u>
Upload any additional information	<u>View File</u>

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The financial forecast for every academic year is sought before the end of the previous financial year. Activities of the next Academic Year are taken under consideration while Budget Planning. The main source of fund is raised through Tuition fees and Special fees. Funds are also mobilized through grants received from various government and non-government funding agencies. The

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Institution also plans and identifies various other sources for mobilizing funds for developmental activities. The finance committee ensures proper co-ordination between the various activities of the College and the expenditure incurred during the year.

PSG Management has a separate Internal Audit Department with experienced and qualified finance executives headed by qualified Chartered Accountant.

- Management has a special audit committee to analyze the financial statements.
- Effective measures are taken to improvise the existing system based on audit observation.
- Queries and concerns related to financial transactions are settled with the approval of the Management
- Internal Control System is periodically monitored by External Auditors and the observations made/recommended are implemented to strengthen the system.
- External audit is conducted by auditors representing the Directorate of Collegiate Education and Government of Tamil Nadu.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.psgcas.ac.in/documents/igac/inspolicies/4FinancePolicy.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

4.65

File Description	Documents
Annual statements of accounts	<u>View File</u>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<u>View File</u>
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

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Finance Policy of PSGCAS provides guidelines to mobilize, optimally utilize the monetary grants and resources from government and non-government.

College adheres to the Policy and procedures that emphasize on financial activities to ensure transparency, accountability and continual learner-centric development through:

A. Resource Identification

- Governmental funding agencies', Rankings and Accreditations
- Funds/Grants from UGC, Central, State Government
- Management / Institutional Funds
- Others Sister Organization, Philanthropists, Industry-Academia Linkage, Alumni and NGOs

B. Fund Mobilization Strategy

- Proposals for Government fund to enhance infrastructural facilities
- Improving Institution's Rankings and Accreditations to strengthen funds.
- Policies and guidelines framed to capitalize in-campus fund generation.
- Strengthening Alumni connect.

C. Resource Utilization

UGC, DST, DBT-FIST, TNSCST, TANSCHE, ICSSR and funding agencies' grants for research projects, laboratory equipment and ICTs.

- Institutional funds for staff salary, consumables, buildings, repairs and maintenance, green campus initiatives.
- Student Council funds for organizing student welfare activities.
- Government, Institutional and Alumni grants and Interest from Endowment fund for scholarships, academic events and social immersion activities.

D. Documentation and Review

Documentation of financial movements as per the policy and procedures.

 Financial statements are reviewed and audited for effective and efficient usage of resources.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	https://www.psgcas.ac.in/documents/igac/inspolicies/4FinancePolicy.pdf

6.5 - Internal Quality Assurance System

- 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)
- A. Massive Open Online Courses (MOOCs) in Curriculum

In the academic year 2018-19, IQAC has been instrumental in bringing out major curriculum reforms through implementation of OBE and introduction of MOOC course with 4 credit points. MOOC course was made mandatory in a self paced mode to be completed anytime during the programme at both UG and PG level.

PSG Institutions have tied up with Coursera to offer free courses through which many students and teacher have completed courses offered by reputed International Universities.

IQAC and Department of Library, PSGCAS, regularly conducts workshops to create awareness about enrolling to NPTEL and online certification courses. FDPs are also organized to provide guidelines on design and development of MOOC courses.

B. Faculty Empowerment through PSG Center for Academic Research and Excellence (PSG CARE)

Programmes offered by PSG CARE for PSGCAS

- Faculty Induction Programme (FIP) Newly recruited faculty are oriented about the College, Teaching-Learning and related aspects
- Academic Leadership Programme
- Hands on Training Programme on Technical Aids for Teaching and Research

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PSG CARE also provides financial and technical support to Departments of PSGCAS to organize domain specific FDPs

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Quality Assurance in TLP

Review and Audits

- As per UGC Guidelines for the Autonomous Colleges 2017, the IQAC of the College constituted an External Peer Team to the review Academic Performance of the College annually.
- System Audit under ISO strengthens the Academic Audit.
- Surveillance audit by the external auditors conducted once a year
- Academic and Administrative Audit (AAA) monitor and evaluate academic and administrative practices
- Teaching Learning Processis primarily monitored at department level by HODs.
- Review and Audit observations pertaining to TLP are categorized, analyzed and a comprehensive report with SWOC analysis is placed in appropriate committees to develop strategies for implementation.

Feedback System

College adopts Three Tier Feedback System for monitoring and measuring TLP.

Level

Feedback

Periodicity of Feedback

Mode of collection

From		
On/About		
Tier 1		
Students		
Teaching Learning Methods and Attributes of Teachers		
Every Semester		
Offline		
Tier 2		
Students		
Curriculum content and facilities		
End of the Programme		
Offline		
Teachers and Alumni		
Curriculum content		
Annual		
Offline/Online		
Employers/ Recruiters		
Curriculum content, Students Skill & Employability Capacity		
During placement drives		
Offline/Online		
Tier 3		
Students		
Curriculum, Evaluation, TLP and facilities		

End of the Programme

Online mode through LAUDEA Mobile App.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	http://www.psgcas.ac.in/documents/igac/aga r2020-21/criterion6/6 5 3/6 5 3 Annual Rep ort 2020 2021.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	<u>View File</u>
Upload any additional information	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

PSGCAS has been consciousin ensuring gender equity with 57% women in leadership positions and 67% women in total workforce and 58% female students.

I) Curricular & Co-curricular inclusions:

- 'Women's studies' in Part V Optional cluster
- Interdisciplinary Course on "Social problems" with special focus on women equality
- 'Value Education' an Ability Enhancement Compulsory (Part IV) course for all I UG students

II) Gender Equity & Sensitisation Activities:

- Debates, Competitions and Street plays to develop thoughtfulness on gender-equity
- Conferences and Seminars to sensitize on gender issues
- Training & Skill Development Programmes on Self-defence and Wellbeing
- Community Engagement activities for underprivileged women
- Women Entrepreneurship Development Programmes

III) Facilities for women on campus:

- PSG Health & Wellness Centre
- Ladies Lounge for women students and faculty members
- Women security personnel stationed throughout the campus
- Surveillance cameras across the campus to ensure the safety

IV) Others:

- International Women's Day, National Girl Child Day and World Breast Feeding Week are observed annually
- Gender equity in student leadership development ensured through ManavarManram

PSGCAS not only takes enough measures to protect gender equity, but also has been proactive in empowering and building the society through social extension activities.

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File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid waste management

Well-managed system of mechanism for collection, segregation, handling and disposal of solid waste that are recycled, composted and reused.

- The solid waste generation- 310-440 kg/day, out of which 73-81% are biodegradable. Kitchen waste from hostel mess and food court is processed for biogas production that reduces the LPG consumption.
- Dedicated facility to process 3000 kg of degradable waste to produce organic manure by windrow composting method.
- The College has taken all efforts in moving towards paperless campus.
- Non- biodegradable wastes are recycled through approved external vendors

Liquid waste management

Wastewater generated treated through a Sewage Treatment Plant with the treatment capacity of 10, 00,000 liters/day and treated water is used for gardening and toilet flushing.

E-waste management

Minor repairs of electronic materials are rectified by the ICT team and instrument maintenance facility. Equipment that cannot be refurbished/reused is directed to an authorized E-waste vendor, where it is dismantled and recycled into raw materials.

Usage of hazardous and radioactive chemicals is avoided. Disposal of laboratory chemical waste is done as per Material Safety Data sheet (MSDS) guidelines. The waste management practices are evaluated through green audit.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<u>View File</u>
Geotagged photographs of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

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File Description	Documents
Geotagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

- 7.1.6.1 The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:
- A. Any 4 or all of the above

- 1. Green audit
- 2. Energy audit
- 3. Environment audit
- **4.** Clean and green campus recognitions/awards
- **5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	No File Uploaded
Any other relevant information	<u>View File</u>

- 7.1.7 The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,
- A. Any 4 or all of the above

reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	<u>View File</u>
Policy documents and brochures on the support to be provided	<u>View File</u>
Details of the software procured for providing assistance	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

I) Inclusive Environment

- 1. Strict community-wise allocations in admission & recruitment as per the State Government Norms
- 2. Admissions to underprivileged students
- 3. Equal opportunities to Divyanjanstudents

Through appropriate Clubs and Forums the students inculcate tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities.

- 1. Muthamil Manram & ThirukkuralPeravai Promote culture of Tamil Literature
- 2. Thinkers' Association- freedom of thoughts expression
- 3. Third Hand Club- showcase the talents of Divyangjan
- 4. CAS Crew- The dance club to uphold Indian culture
- 5. Aram forum- Focus on life values
- 6. Yoga forum- Educate staff/students on healthy and holistic living
- 7. Value Education course to educate students on human rights and values
- 8. PongalVizha celebrated to uphold the rich Tamil cultural heritage, and many other festivals viz. Navrathri, Onam, SaraswathiPooja, Ganesh Chathurthi etc. are celebrated

II) Protecting &Safeguarding individual rights

PSGCAS takes sufficient measures in protecting & safeguarding the

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rights of students/ teachers and support Staff through easily approachable committees and cells.

III) Involvement through External Partnerships

- 1. Free online course on Non-Violent Communication in association with Gandhi Smiriti & DharshanSamiti
- 2. Collaboration with NGOs & International Bodies for inculcating Peace, Values and Women/Human rights
- 3. Certificate course on Sign Language is offered as value added course

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

PSG College of Arts and Science conducts several impactful events to uphold the spirit and obligations of students and employees toward the nation through students and employees level activities and campus culture.

Students Induction Programsis conducted for fresher's to sensitise them on their civic responsibilities and provide platform to the students to make them associate with various clubs /Forums/Associations to discharge their duties.

Value Education inculcate and emphasis moral, ethical and social values among the students and help develop them as a responsible citizens.

To promote the spirit of Patriotism, the college observes various important days like constitution Day, Independence Day and Republic Day. NCC and NSS wing actively participate in these National Festivals.

Clubs, Associations and Forums such as Aram Forum, Thirukurral peravai, Manavar Mandram and Third hand club enriches the personal, social and constitutional values among the students. Gender sensitivity Programs are also conducted to create awareness and endorse their rights and duties.

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Environmental Protection activities instil the responsibility among the students toenhance the ecosystem of campus and its environment.

Students and Employees are imbibed with values through training programmes to deliver their roles and responsibilities as responsible citizens.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

PSGCAS always endeavours to promote its culture, heritage and national integration among the stakeholders

National Commemorative days:

- Republic day and voter's day are celebrated with patriotic fervour and awareness is created to understand the rights and deliver the duties.
- National Girls child day is celebrated to appreciate their contribution and talents.
- National youth day is observed to inculcate the ideology and values of swami Vivekananda among the young minds

International Commemorative Days:

- International yoga day to develop health, mind and values.
- International women's day to promote women empowerment and gender equality
- World environment day to support green sustenance
- International Day against Drug Abuse and Illegal Trafficking to create awareness among young students about its effect at various levels.
- World Cancer Day, International mother Language day. World Consumer day to understand the rights and responsibilities of various people, International Labour Day is celebrated to create awareness and avail its privilege.

Events and Festival:

To promote unity and diversity, PSGCAS celebrates various religious festivals and events. Pongal vizha is celebrated to appreciate the cultural heritage and oneness. National Mathematics, National Scienceand statistics day, National nutrition week, Plastic awareness week are celebrated to develop innovation, environment protection respectively.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<u>View File</u>
Geotagged photographs of some of the events	<u>View File</u>
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the

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prescribed format of NAAC

https://www.psgcas.ac.in/documents/iqac/BestPractciesoftheCollege.pdf

File Description	Documents
Best practices in the Institutional website	https://www.psgcas.ac.in/documents/igac/BestPractciesoftheCollege.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Nurturing the Athmanirbhar Ecosystem- Developing Self Reliant Human Capital

PSGCAS as Athmanirbhar incubator has contributed to develop stakeholdersas 'self-reliant' human capital

Student Self-reliance-Through Holistic Empowerment

The SEED (Skill Enhancement and Employability Development Program) and various clubs and forums empowers the students

PSGCASactively equips student innovators and startups with the entrepreneurship skills

Alumni Self reliance

The engaged alumni network of PSGCAS contribute both financially and non-financially for the Institution's progress.

Faculty Self-reliance-Through Capacity Building

Professional development programs organized through PSG CARE, for faculty empowerment

Collaborations and Consortium:

Effective knowledge sharing through institutional collaborations nationally and internationally,

Industry Self-reliance -ThroughResearch and Consultancy Infrastructure

Technical consultancy and business development servicesoffered for start ups through PSG Food Processing Centre

Society Self-reliance- Through Skill Development

Societal empowerment through skill developments projects namely

- ISDS (Integrated Skill Development Scheme) for Fashion Designing to Women's SHG.
- Magalir Thittam (socio-economic empowerment programme for women)
- Food Processing Centre has trained about 400 student and external trainees for developing food formulations, product development and nuances of startups.

File Description	Documents
Appropriate link in the institutional website	https://www.psgcas.ac.in/documents/iqac/InstitutionalDistinctiveness.pdf
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of Action for the Year 2021-2022

- Implementation of recommendations of National Educational Policy-2020
- Program outcomes & Course Outcomes Measurement
- Additional Number of Value Added Courses
- Enhancement of Learning Management System (MOODLE)
- Conduct of food Safety Audit (FSSAI)
- Strengthening Alumni Engagement