

PSG COLLEGE OF ARTS & SCIENCE

Coimbatore – 641 014

15.2.2016

CIRCULAR

The following members of the IQAC are requested to attend a meeting at 2:00 P.M. on 17.2.2016, Wednesday, at the Sangamam Hall, PSGCAS, Coimbatore- 641 014.

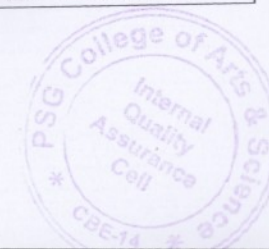
1. Dr. V. Mohanasundaram, HoD, Department of Economics
2. Dr. P. Mahendran, HoD, Department of Psychology / Controller of Examinations
3. Dr. B. Kirubhashini, HoD, Department of Commerce
4. Dr. R. Kannusamy, HoD, Department of Electronics
5. Dr. Lalitha Ramaswamy, HoD, Department of Nutrition and Dietetics
6. Dr. A. Anguraj, Associate Professor, Department of Mathematics
7. Ms. P. Latha, Office Superintendent
8. Prof. R. Krishna Kumar, HoD, Department of International Business
9. Dr. C.S. Shobana, Associate Professor, Department of Microbiology
10. Ms. T. Revathi, HoD, Department of Computer Science
11. Mr. B Venkateswaran, Associate Professor, Department of Visual Communication.
12. Dr. S.R. Madhan Shankar, HoD, Department of Biotechnology
13. Mr. A. Mohanraj, Administrative Officer

RR
15/2/2016
PRINCIPAL

MEETING OF THE INTERNAL QUALITY ASSURANCE CELL, PSGCAS

Date: 17.2.2016

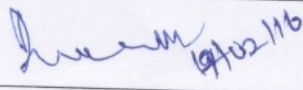
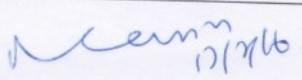
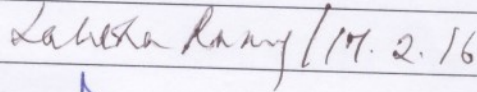
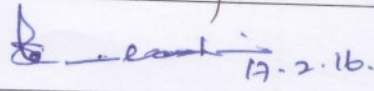
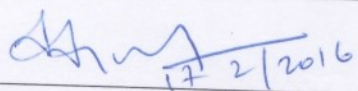
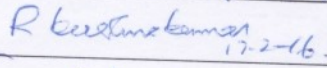
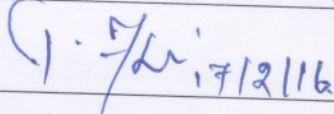
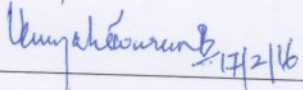
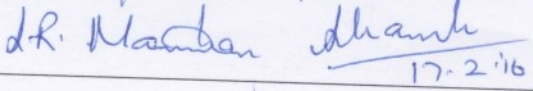
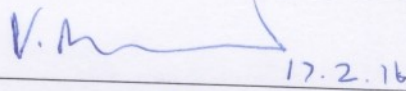
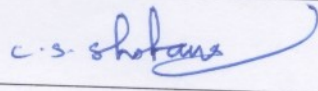
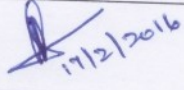
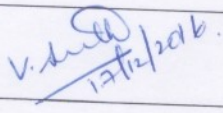

S.No.	Name & Designation of the Member	Focus / Thrust areas
1	Dr. P. Mahendran HoD, Department of Psychology / Controller of Examinations	Application – Admission Process – Induction Meeting- Details pertaining to the examinations & related aspects ; student support system; Complaint box; Feedback form - Application – Admission – Result announcement / analysis – Feedback forms – Counselling – Parents meeting – Grievances re-dressal - Academic Audit;
2	Dr. R. Kannusamy HoD, Department of Electronics	Preparation of manuals for NAAC; Academic Audit - UGC –TANSCH- Bharathiar University Guidelines – Curriculum Development Cell – Board of Studies
3	Dr. Lalitha Ramaswamy HoD, Department of Nutrition and Dietetics	Organisation of Seminars, Conferences, Workshops in the campus; Sponsored projects and other funding activities; Staff Details (Aided) - Gender Audit
4	Dr. B. Kirubhashini HoD, Department of Commerce	Clubs & associations details – Co-curricular and Extra-curricular activities – Extension activities – Awards & Recognition (Students & Staff) - Sports
5	Dr. A. Anguraj Associate Professor, Department of Mathematics	Compiling publication related details – IF, h-index, citation index – external participation in seminars, conferences, workshops etc. (Students & Staff) – Foreigners visit to PSGCAS – Refresher / Orientation courses attended by the faculty members – Staff acted as Resource Persons.
6	Prof. R. Krishna Kumar HoD, Department of International Business	Staff details (Unaided), PSGCAS Academy of Excellence, Alumni Association, Add-on courses, Life / job oriented courses, Hostels, Placement, Lesson Plan & Innovation in class teaching; Best practices of the departments.
7	Ms. T. Revathi	Organising and conducting IQAC programmes / FDP attended by staff members –



	HoD, Department of Computer Science	Space Audit.
8	Mr. B Venkateswaran Associate Professor, Department of Visual Communication.	IQAC Newsletter; Web designing ; Website Updating; Photographs; CDs; Campus connectivity; IT infrastructure; Green Infrastructure; General Maintenance – other infrastructure - Energy Audit
9	Dr. S.R. Madhan Shankar HoD, Department of Biotechnology	IQAC Newsletter; MoUs; Patents; Consultancy; Collaboration; RAC meeting; Research Ethics Committee;
10	Dr. V. Mohanasundaram HoD, Department of Economics	Initiatives; NAAC sponsored seminars and conferences; Academic Audit manual; SQAC meetings; Remedial classes; NET/SLET/UGC Coaching; IAS/IPS Coaching.
11	Dr. C.S. Shobana Associate Professor, Department of Microbiology	AQAR; QR; Minutes of the IQAC as well as SQAC, IQAC academic calendar; Action Taken Report, post - accreditation activities, IQAC website.
12	Ms. P. Latha Office Superintendent	To furnish the required details to the IQAC
13	Mr. A. Mohanraj Administrative Officer	To furnish the required details to the IQAC



The following members of the IQAC attended the IQAC meeting at 2 P.M. on 17.2.2016, Wednesday, at the Sangam Hall, PSGCAS, Coimbatore- 641 014.

S.No.	Name & Designation of the Member	Signature
1	Dr. R. Rajendran , Principal	
2	Dr. P. Mahendran HoD, Department of Psychology / Controller of Examinations	 17/2/16
3	Dr. R. Kannusamy HoD, Department of Electronics	 17/2/16.
4	Dr. Lalitha Ramaswamy HoD, Department of Nutrition and Dietetics	 17.2.16
5	Dr. B. Kirubhashini HoD, Department of Commerce	 17.2.16.
6	Dr. A. Anguraj Associate Professor, Department of Mathematics	 17/2/2016
7	Prof. R. Krishna Kumar HoD, Department of International Business	 17-2-16.
8	Ms. T. Revathi HoD, Department of Computer Science	 17/2/16
9	Mr. B Venkateswaran Associate Professor, Department of Visual Communication.	 17/2/16
10	Dr. S.R. Madhan Shankar HoD, Department of Biotechnology	 17.2.16
11	Dr. V. Mohanasundaram HoD, Department of Economics	 17.2.16
12	Dr. C.S. Shobana Associate Professor, Department of Microbiology	 c.s. shobana
13	Ms. P. Latha Office Superintendent	
14	Mr. A. Mohanraj Administrative Officer	 17/2/2016
15	Mr. R. Nanda Kumar Law officer, PSG & Sons' Charities	
16	Mrs. V. Kavitha Chief Dietitian, PSGIMS&R, Coimbatore.	 17/2/2016.
17	Dr. R. Rajesh CEO, RND Softech Private Limited, Coimbatore	


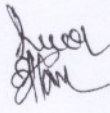
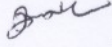
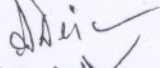


Include
2016-16

**PSG COLLEGE OF ARTS & SCIENCE
COIMBATORE – 641 014**

**Minutes of the Editorial Board Meeting held on 17.10.2016 at 2.00 pm in the
IQAC Office (Room No C-115) with regard to Foundation Course – I (Part – IV)
VALUE EDUCATION.**

The members of Editorial Board of Value Education Work book have decided to

- I. Revise, if needed, the chapters that each one of them contributed to the work book
- II. As per the University Grants Commission (UGC) New Delhi guidelines (Vide letter D.O.No.F 30-57/2012 (VCO) to the Principal dated 14th March 2016.) it has been decided to include the following topics in the Work Book.
 - a) Ethics
 - b) Vigilance
 - c) Corruption and its adverse impact on society
 - d) Anti – Corruption measures
 - e) Procedures to be followed in making complaints against corrupt practices
 - f) Central Bureau of Investigation (CBI)
 - g) Central Vigilance Commission (CVC).
- III. Further, the preparation of contents on the above topics has been assigned to the new Editorial Board Member **Mr.N.S.Muguntharajan**, Assistant Professor of English. He will be assisted by **Dr.P.Illamaran**, Associate Professor & Head, Department of English.
- IV. All the members have to submit the materials on or before 31.10.2016.

1. Dr.V.Mohanasundaram, Director, IQAC 
2. Dr.P.Mahendran Associate Professor & Head, Department of Psychology. 
3. Dr.P.Illamaran Associate Professor & Head, Department of English.
4. Dr.R.Selvi Associate Professor, Department of Tamil. 
5. Dr.A.Devika Associate Professor, Department of Mathematics. 
6. Mr.N.S.Muguntharajan, Assistant Professor, Department of English. 
7. Dr.V.Maheswari Associate Professor, Department of Costume Design & Fashion.
8. Tmt.R.Swarnalatha Assistant Professor, Department of Management Science. 
9. Dr.S.Jeyalakshmi Assistant Professor, Department of Corporate Secretaryship.