



PSG COLLEGE OF ARTS & SCIENCE

COIMBATORE – 641 014

DEPARTMENT OF LIBRARY

ANNUAL REPORT 2021 – 2022

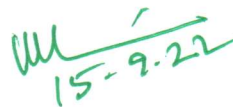
August 30, 2022

Submitted to the Principal/Secretary:-

The Library is committed to promoting excellence in Information access and Information services for faculty, staff and students. I am pleased to present this Annual Report detailing the outstanding work performed during the financial year 2021-2022 for your kind information.


Librarian




15-9-22



PSG COLLEGE OF ARTS & SCIENCE

COIMBATORE – 641 014

DEPARTMENT OF LIBRARY

Annual Report 2021-2022

The Library is equipped with all facilities and rich information resources in the form of Books, Journals, e-journals, e-books, CD- ROMs, Online Databases related to Arts, Science, Social Science and Humanities.

STATISTICS OF LIBRARY & INFORMATION SERVICES 2020-2021:-

A. COLLECTIONS:-

1. BOOKS

Total Number of Volumes	:	1,40,880
Total Number of Titles	:	99,656
Book Bank	:	1,030

2. PERIODICALS

No. of Journals	:	225
No. of Magazines	:	75

3. BACKVOLUMES : 12,289

4. PROJECT REPORTS : 20,282

5. Ph.D. THESIS : 590

6. CD – ROMS : 4,510

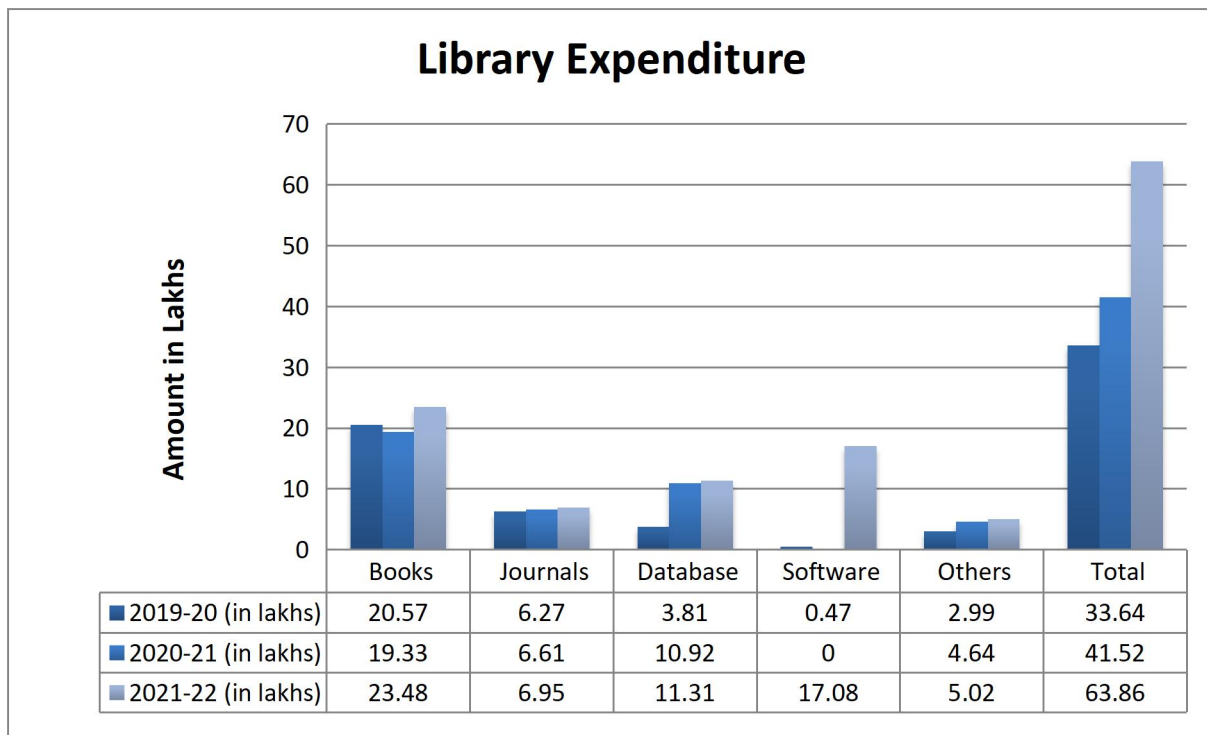
LIBRARY BUDGET

PSGCAS Library has spent Rs.63.85 lakhs during the year under report. Rs.23.48 lakhs has been utilized for purchase of printed books, Rs.6.95 lakhs for subscription to journals, Rs.11.31 lakhs for database subscription, 17.08 lakhs for software purchase.

Table 1: Details of library expenditure for the year: 2019-20, 2020-21 and 2021-22.

Items	2019-20 (in lakhs)	2020-21 (in lakhs)	2021-22 (in lakhs)
Books	20.57	19.33	23.48
Journals	6.27	6.61	6.95
Database	3.81	10.92	11.31
Software	0.47	-	17.08
Others	2.99	4.64	5.02
Total	33.64	41.52	63.86

Figure: 1



PERIODICAL SECTION

During the year 2021-22, total expenditure incurred on periodical subscription was Rs.6.95 lakhs. The Library renewed the subscription for 276 serials subscribed in previous years and newly subscribed 24 serials.

Table 2: Number of Journals subscribed and Expenditure Incurred

Year	Subscribed Titles	Amount (Rs. in lakhs)
2019-20	298	6.27
2020-21	298	6.61
2021-22	300	6.95

E-Journals Access

Table 3: List of Resources - Full-Text Access for

UNLIMITED USERS

S. No.	Title	No. of Titles
1	EBSCO-Academic Search Elite	3,141
2	EBSCO- eBook Academic Subscription Collection	2,00,000
3	N-LIST	6,658

FINANCIAL DATABASES

Library has subscribed the following financial databases and the statistical data package during the year 2021-22. Details are given below.

Table 4: List of Financial & Statistical Databases

S. No.	Title	Area of Interest	Resources/ Titles Covered
1	Capitaline AWS	Information about companies listed on Indian Stock Exchanges	35,000 listed & unlisted companies
2	CMIE Prowess	Prowess is a database of large and medium Indian firms.	Over 20,000 firms.
3	Indiastat.com	It is the authentic source for Indian statistics collected from the best sources for information and statistics on India.	It provides socio-economic statistical data and useful information on India.

Journal Access

Library subscribes online journals through NLIST and EBSCO-Academic Search Elite.

Table 5: List of Resources (NLIST)

S. No.	Publisher	Nos. of Titles
1	American Institute of Physics	18
2	Annual Review	33
3	Economic and Political Weekly (EPW)	1
4	H. W. Wilson	2801
5	Indian Journals	303
6	Institute of Physics	35
7	JSTOR	6145
8	Oxford University Press	263
9	Royal Society of Chemistry	29

Table 6: Usage Statistics of Electronic Resources

NLIST

S. No.	Month	Pages viewed
1	June	324
2	July	554
3	August	650
4	September	1767
5	October	695
6	November	2260
7	December	4570
8	January	1396
9	February	511
10	March	195
11	April	162
12	May	20
	Total	13104

Figure - 2

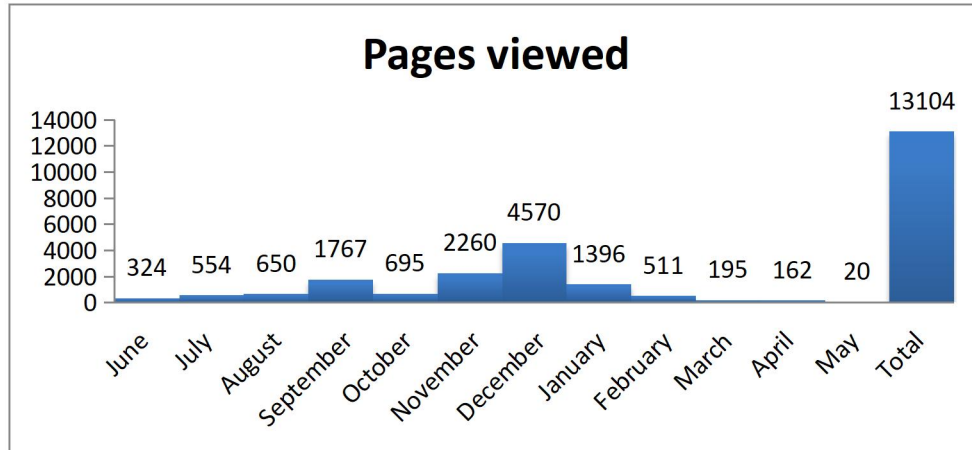
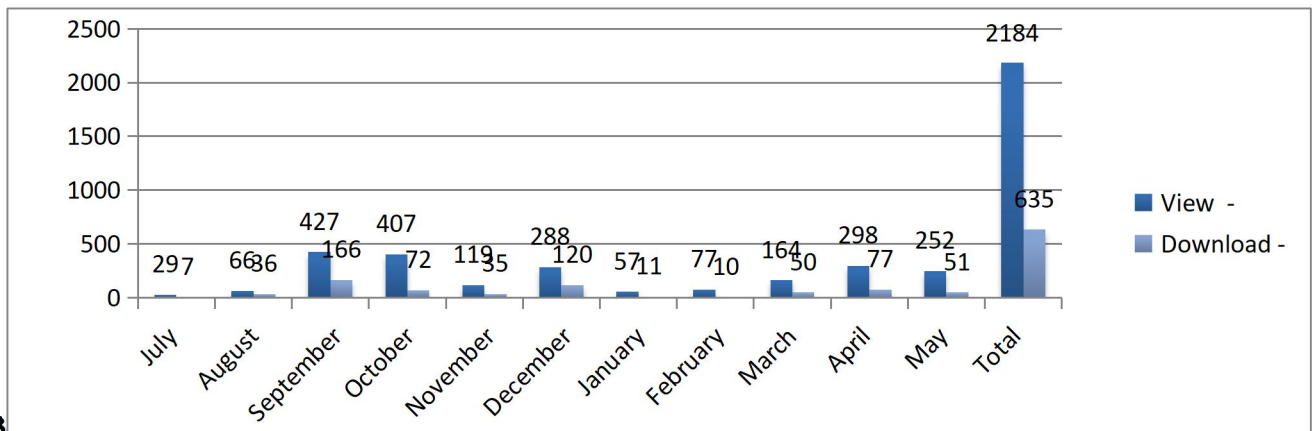


Table 7: Usage Statistics of Electronic Resources

INDIASTAT

Web Usage- Month wise report (From June 2021 to May 2022)		
Month	View	Download
June	-	-
July	29	7
August	66	36
September	427	166
October	407	72
November	119	35
December	288	120
January	57	11
February	77	10
March	164	50
April	298	77
May	252	51
Total	2184	635

Figure:



ACQUISITION SECTION - PRINT DOCUMENT COLLECTION

During the year under report 4139 new books, 24 journals were added to the collection besides this, 74 theses and dissertations were also added to library collection received from Ph.D. and M.Phil. students. Library also received 47 CDs as non-book material during the year. The total number of books has reached a significant figure of 1,40,800 volumes.

Table 8: Annual Collection Development: Comparative figures

Year	Books	Journals	CDs	Theses & Dissertations
2019-20	3723	292	64	98
2020-21	3327	298	66	44
2021-22	4139	300	47	74

ONLINE E-BOOKS COLLECTION: (Access on Subscription Basis)

Library has accessed the World e-Book Library through NDL (National Digital Library of India) containing more than 75 lakhs classical and rare books in its collection from the varied fields. Library has subscribed NLIST. It has 19 thousand titles of e-books. EBSCO- e-Book Academic Subscription collection provides access to more than 2 Lakhs eBooks.

Table 9: Details of eBooks Collection (NLIST)

S. No.	Resource	Collection
1	Cambridge Books Online	1800
2	E-brary	185000+
3	EBSCO Host-Net Library	936
4	Hindustan Book Agency	65+
5	Institute of South East Asian Studies(ISEAS) Books	382+
6	Oxford Scholarship	1402+
7	Springer eBooks	2300
8	Sage Publication eBooks	1000
9	Taylor Francis eBooks	1800
10	Myilibrary-McGraw Hill	1124
	Total	195809

** Actual accessible books are more than the total number shown.*

COLLECTION DEVELOPMENT OF LIBRARY

During the year 2021-22 new printed books were procured for enriching the existing collections of different subjects. Department-wise breakup is given below.

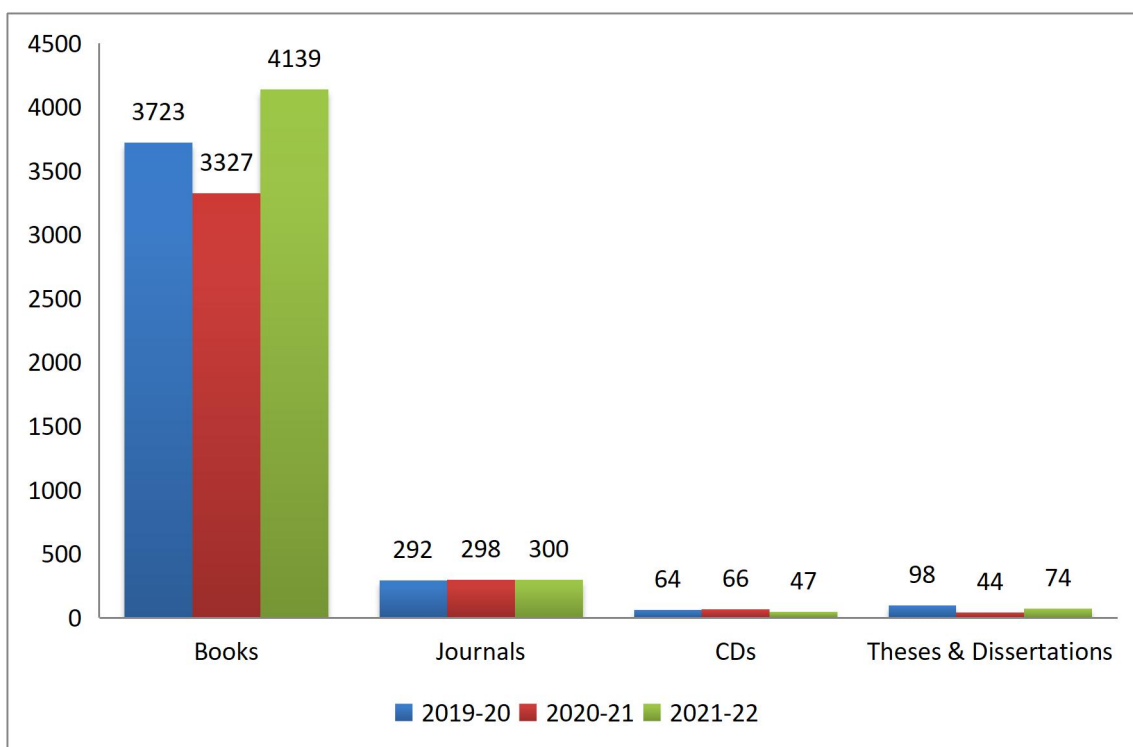
Table 10: Collection of printed books - Department wise

S. No.	Departments	Additions in 2021-22	Total Collection
1	Biochemistry	19	2616
2	Biotechnology	60	1443
3	Botany	96	1728
4	Carnatic Music	-	437
5	Costume & Fashion Design	38	1107
6	Chemistry	151	6745
7	Communication	11	1989
8	Commerce	132	8511
9	Computer Science	387	16064
10	Catering Science & Hospitality	13	1606
11	Corporate Secretaryship	-	1055
12	Economics	36	7667
13	Electronics	88	2950
14	English	85	9298
15	Environmental Sciences	19	1182
16	French	-	141
17	General	390	8490
18	Hindi	-	683
19	Mathematics	169	6749
20	Management	486	11309
21	Microbiology	37	1880
22	Nutrition	26	2099
23	Physics	183	7467
24	Physical Education	12	214
25	Psychology	63	2574
26	Sociology	21	3361
27	Social Work	38	1459
28	Statistics	49	3453
29	Tamil	676	23223
30	Visual Communication	27	967
31	Women Studies	-	914
32	Zoology	132	1499
Total		3444	140880
Book Bank		695	1030
Grand Total		4139	141910

TECHNICAL PROCESSING SECTION

Classification, Cataloguing, Indexing and data entry of 4560, including new books, Journals, theses, and dissertations which were received during this period have been successfully completed through library management software Koha for creating online catalogues for users access.

Figure 4: Number of documents processed during last three Academic years



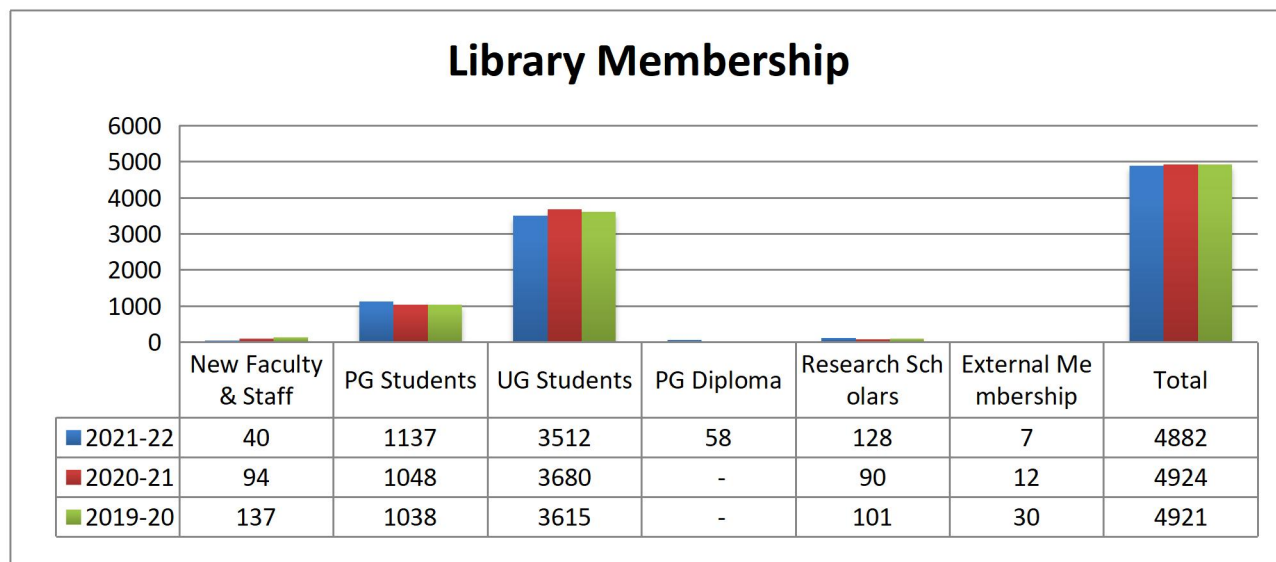
CIRCULATION SERVICES

Library has strong base of users who visited and heavily utilized the services of library during the period under report. For authenticity and safety of users' account Library has adopted confirmation method by **SMS Alert Service**.

MEMBERSHIP

During this year, 4882 new members including undergraduates and postgraduate students, research scholars, external members, faculty and staff members were enrolled as library users. Among all these members around 4707 members from UG and PG categories were enrolled.

Figure 5: Comparative Data of Library Membership



CIRCULATION SECTION

This section remained open from 08.30 a.m. till 06.30 p.m. on all working days and from 08.30 a.m. till 05.00 p.m. on Saturdays. A total number of 30,075 books were issued and 25,866 books were returned during the period under report. A total number of 1,32,178 visitors visited the library. A sum of Rs.10,750/- was collected as overdue charges from the users and deposited in the Institute Treasury during the year 2021-22.

Table 10: CIRCULATION STATISTICS FOR THE YEAR 2021-2022

S. No.	Month	No. of Books Issued		No. of Books Return		No. of Books Renewal		Total CIR	Entry	
		Student	Staff	Student	Staff	Student	Staff		Student	Staff
1	June	0	0	0	0	0	0	0	0	0
2	July	8	37	628	66	3	6	748	1291	11
3	August	145	388	355	712	12	16	1628	1726	331
4	September	1917	223	1169	227	133	6	3675	5504	286
5	October	960	106	1034	93	64	1	2258	3455	161
6	November	3230	119	1737	115	102	3	5306	9549	183
7	December	7111	109	6084	118	1034	4	14460	34918	181
8	January	766	230	688	252	128	25	2089	3119	254
9	February	1701	359	2983	230	30	2	5305	6207	265
10	March	3995	216	3502	165	471	8	8357	30036	225
11	April	2773	309	2886	193	295	7	6463	15079	342
12	May	2676	140	2427	202	198	9	5652	18853	202
Total		25282	2236	23493	2373	2470	87	55941	129737	2441
Avg./Month		2298	203	2136	216	225	8	5086	11794	222

AUTOMATION AND NETWORKING SECTION

Procurement of Software

The Library has purchased “**Digital Library**” Software for the patrons using all library digital resources through online without any hindrances.

The Library has purchased “**IBM SPSS ver.27**” Statistical Software

The Library has purchased “**SPSS AMOS**” Statistical Software

The Library has purchased “**EIEWS**” Statistical Software

MAJOR INITIATIVES

The Library has taken various initiatives to improve the existing infrastructure, facilities, services and collections to provide strong and dynamic support to the academic, research and development programme and policy of the Institute. In this regard, some of the selected initiatives taken are listed below:

1. The Department of Library has organised the following webinars for the benefit of faculty and the research scholars.
 - a) **Plagiarism and Research Integrity** on 31.05.2021.
 - b) **Web of Science Training Programme** on 09.06.2021.
 - c) **SPSS Training Programme** on 05.10.2021.
 - d) **EIEWS Training Programme** on 20.10.2021
 - e) **EBSCO Training Programme** on 15.11.2021
 - f) **SPSS Training Programme** on 16.11.2021
2. The Department of Library has created a **Book Bank facility** for underprivileged students. The opening ceremony of the Book Bank was organized on November 15, 2021 at 10.00 am. Dr. D.Brindha, Principal open the Book Bank for students use.
3. The Department of Library along with the NDLI CLUB organised “**Awareness Programme on NDLI Resources**” on November 17, 2021 at 10.00 am through Cisco Webex online platform.

4. A one day self-development programme on “**Learn to Learn**” was organized by the Department of Library for faculty members on November 18, 2021 at Kaveri Hall (New Commerce Block)
5. A one day self-development programme on “**Mind Management Skills**” was organised by the Department of Library for faculty members on November 19, 2021 at Kaveri Hall (New Commerce Block)
6. The Department of Library has organized Faculty Training Programme on “**Library Systems, Sources and Services**” on November 20, 2021 at GRD Auditorium.
7. NPTEL has organized an “**Awareness Workshop**” in association with PSG College of Arts & Science, Coimbatore and SRTM University, Maharashtra on January 18, 2022 through online.

Future Plans:-

- Complete RFID Automation (Implementing Self check in - Kiosk and Drop Box for check out).
- Digitisation of rare books.
- Tiling of floor in digital library.
- Book Showcase to display faculty publications.
- Implementation of digital library software.
- To organise “**IIT Madras B Sc. Online Degree Awareness Programme**” on July 2022.
- To organise one day workshop on “**Conservation of Paper Objects**” on July 2022.
- To organise one day workshop on “**Modernization in the Academic Libraries using DIGIMAT Learning Platform and Open Source Software**” on September 2022.
- To organise National Workshop on “**Understanding the Facts & Nuances of NIRF**” on September 2022.
- To conduct “**5th Annual Book Fare**” on September 2022.


LIBRARIAN


PRINCIPAL