

PSG College of Arts & Science, Coimbatore-14

Admission Section

2025 - 2026 Admission regarding FAQs for UG and PG

1. When does issue of application for 2025-2026 start?

Online applications for UG & PG programmes for the year 2025-2026 will be available in College Website from 03.04.2025 (11.00 a.m. onwards).

2. Is online application mandatory to apply for programmes at PSGCAS?

Online Portal is the **ONLY** way to apply for admission to UG & PG programmes at PSGCAS.

3. How to login to the application portal?

Applicant will Login to the application portal in PSGCAS website through the Student / Parent Mobile Number and E-mail ID. The login e-mail and phone number once entered cannot be edited thereafter. (Give only contact number of Parent/guardian or student, do not give the numbers of browsing centre)

4. I am an applicant from a foreign country, outside India. How do I signup in the online application portal?

Choose your country code and enter the mobile number and complete the OTP verification.

5. How to fill the application?

Candidate should enter the

- General / Personal Information
- Contact information
- Parent details
- Special Category details (Sports/Ex-servicemen/NCC/Disability)
- Academic Details (Subject, School details and Board studied)

The eligible programmes with available vacancies as per community vacancies will be displayed. The candidate has to choose his/her willingness to join “Aided or SF” programmes according to the eligibility (as per the subject studied in 12th standard).

6. Difference between Aided and SF programmes?

The syllabus and curriculum is the same for both Aided and Self-Financing streams. Aided programmes are funded by government, with annual fee structure of Rs. 10,000/- approximately. Self-financed programmes are self-supporting programmes with a fee structure

of Rs. 50,000 to Rs. 60,000/- per semester. The difference is only the programme fee and class timings. (Refer class timings in Eligibility column of Admission tab)

7. What should I do if the Internet connection gets disconnected while filling the form?

When you get the internet connection, login again with your credentials and fill the information again. Click on save and continue editing periodically to ensure that partially-filled information in application form is saved.

8. What is the cost of application?

The candidate has to pay the online application fee of Rs. 50/- for each category (Aided / SF) of UG programmes separately and an online application fee of Rs. 60/- for each category (Aided / SF) for PG programmes separately.

9. What should I do if payment fails during an application fee process?

If the payment fails from the bank's end, then the amount will be refunded as per the bank policy.

10. How to register, when unable to login, forgot password?

You can reset your password by entering the contact number (same as you did for submitting the application). You can open your application by getting the OTP to the same number and you can register. If you still cannot login send a mail to the support desk admission@psgcas.ac.in.

11. Is it first come, first serve application for selection, i.e. will preference be given to early applicants?

Admission is based on merit rank list prepared for Arts & Science streams (as per the subjects studied in 12th standard). If two applicants have obtained the same cut-off marks, then preference will be given to first come first serve applicant (i.e. for applicant who register their application first).

12. How to register the application?

The applicant has to register the application with marks, after publication of the results of their respective boards of study. In case, the candidate has passed in the previous year, he/she can register their application with marks, prior to the publication of current year results.

13. If there is no arrear, what has to be filled in the attempt column?

'1' is the default attempt value if there is no arrear.

14. What is the difference between posting an Application and Registration of Application?

- **Posting an Application** is the process of filling in all details in the application form with or without marks. Choose the category (Aided / SF) that you want to apply and make the payment. Once you complete the payment, you will receive an Application form number for each category that you have applied for.
- **Application registration** is a process where, you fill all the details, including marks in the qualifying examination. On successful completion of application registration, you will get a unique registration number. Only registered applications will be considered for ranking and admission counselling process. Registration numbers will be generated based on time of registration.

15. Should I take a printout of online application once I fill in the marks and send it to PSGCAS manually?

No. There is no need to take a print out of the application and send to the institution. You will be allowed to download PDF version of the application form once you complete registration process with your marks. You can print the application form and bring it when you are called for admission verification process.

16. Can I correct my mistakes in the application form after fee payment?

No, modifications in the Application form is not allowed once fee payment is made. A candidate can only enter details of his / her marks obtained by logging into the portal, when the results are announced. Before making the online payment, you can preview your application form before submission and make changes, by clicking on Edit Application Form.

17. How will the application be verified?

General / Personal information / Special category / Marks will be verified based on the uploaded documents. The clarity of uploaded documents is expected to be readable.

18. How to rectify the mistakes in application?

- If the document / certificate evidence sought for verification are found to be correct, the candidate will be marked as verified. If the attached proof is not clear / data mismatch / incorrect, then applicant will be marked as 'needs correction'. The notified error in application has to be rectified by the candidate which will be informed through mail.
- If the candidate does not correct the information even after reminders, then they will be marked as 'conditionally verified' and the candidate has to verify the application before entering

admission counselling hall. Admission counselling can be attended only by applicants whose applications are fully verified.

19. What are Verified /Needs Correction /Conditionally Verified status in application?

1. If the candidate's details entered and uploaded documentary evidence details are correct, then the verifier will mark the application as **verified application**.
2. If the candidate's details entered and uploaded evidences are not correct then the verifier will mark the application as **needs correction**. Needs correction intimation mail will be sent to the candidate. He/She can rectify that error and can again save the application. The verifier will verify the application and if it is found to be correct, then the application will be marked as verified and if the corrections still exist, then again it will be marked as needs correction. The process will continue until the application is marked as verified.
3. The application will be marked as **conditionally verified** if the data is not changed / corrected even after repeated reminders stating **needs correction**. The conditionally verified candidate has to verify the application in person during the admission counselling with the required physical document before entering the admission counselling hall. Fully verified applicants alone will be permitted to enter the admission counselling hall.

20. What is the admission selection process for UG and PG?

- For UG programmes – Admission is based on 12th Marks & Community.
- Cut-off marks are calculated out of 400 (considering subjects other than Language and English marks)
- English marks and Tamil marks are taken as cut off marks for admission to BA English and BA Tamil respectively.
- For PG programmes - Based on their UG Percentage & Community
- Percentage is calculated on the basis of their semester marks obtained in core papers (Part – III).

21. When does admission process start?

- The registration of application will be closed on third day (5:00 pm) after publication of results of 12th standard by TNHSE and for PG date will be announced later and the rank list will be generated.
- The rank list will contain the overall ranking of all applied candidates and communal ranking of the candidates.
- The candidate will have to login their application portal to view their overall rank and community rank.
- The call list with fixed cut-off range will be generated (arts and science separately – as per the subjects studied in 12th standard).

- According to seats allotted and generated call list; session slots and date for admission counselling will be framed and the same will be informed to individuals through mail, application login page.
- The candidates called for admission counselling have to attend the admission counselling from the fifth day as per the sessions, slots and dates allotted, no relaxation or change of date will be encouraged.

22. Selection process for special quota (Ex Servicemen, NCC, Sports, Disability)?

Applicants have to register their applications for TNSHE board and other board to apply for special quota. They should post their applications **within two days after the publications of 12th TNHSE board results.**

Applicants fulfilling the above said conditions will be ranked according to the special quota and will be called for admission counselling on the fourth day from the date of publications of 12th results. Detailed admission process is given in the website (link).

23. What cut-off marks are required for each programme?

Ranking order is followed at PSGCAS, hence fixed cut-off marks cannot be the only factor for determining admission.

24. What is the procedure for fee payment after I get selected in PSGCAS?

The candidate can pay fee through online/cash/card, in the Aided / SF offices.

25. What is the admission procedure for students who have passed in the previous year?

Students who have passed in the previous year will be given second priority, based on vacancy status in the respective programmes. Students who pass in the current year are given first preference for admission.

26. What is Spot admission programme?

Admission to the spot admission programmes will start from the day of publication of 12th results. Details are available at **Admission process to Spot admission programmes** in the college website (Link: www.psgcas.ac.in)

27. When the cut off mark and community are same, and I am not selected, can I come directly to the college?

No, candidates can send a mail to the support desk or to the admission mail. Reach helpline numbers to clarify your doubts and position. If mark and community are same, admission priority is given to applicant who had registered first and students who pass in the current academic year.

28. Is appearance in entrance test required for any of the programmes?

Entrance Tests are conducted as per the Government order for Two PG Programmes MSW (Social Work) & MA (Journalism and Mass Communication) which will be intimated later.

Admission for these programmes are done based on entrance scores and UG percentage of marks. For other programmes, there are no entrance tests, admission is based on the marks obtained in qualifying examinations.

29. Are seats allocated for NRI Quota?

Yes, based on the vacancy position in respective programmes and cut-off marks obtained by applicants, seats are allocated for NRI Quota.

30. Are seats allotted for CBSE/ICSE Students?

Approximately 20% seats are reserved for CBSE and other board students in each programme in both aided and self-financed programmes. However, cut-off merit marks obtained by applicant will be considered for admission.

31. What is the procedure for Management Quota Admission?

Admission counselling is done for both merit and management quota from the “fifth day” of publication of TNHSE board. The candidate can choose the programme in merit or management quota during the admission counselling, according to vacancy in the respective programmes.

32. How to get refund while discontinuing the course?

The fee amount paid for the respective programmes will be refunded according to the college norms when the student requests for discontinuing from the admitted programme.

33. Is it possible to get programme transfer?

There is **NO** programme transfer permitted, once admitted.

34. Whom should I contact in the institution, for admission related queries?

Admission Help-Desk is available in the campus at **Room No. C-110**.

Phone enquiries regarding admission related information -Ph: 0422-4303300 / 4303322.

You can send a mail to admission@psgcas.ac.in

You can also visit the website www.psgcas.ac.in.

35. What is the last date for making payment of UG application and complete registration?

For UG programmes, the last date for making payment for application is dependent on the date of Tamil Nadu Higher Secondary Exam (TNHSE) results announcement. Payment for

application is to be completed and registered within 3 days from the date of announcement of TNHSE marks for UG –SF & Aided programmes.

Yet, application payment and registration will be kept open until admission is open (Tentatively end of August). The application will be considered as LATE application (If posted after third day of publication of +2 results of TNHSE), while generating the Rank list.

It is advised to complete registration as soon as the marks are received. To avoid internet rush during the time of announcements of results, we advise the applicant to complete the payment in advance and just register once the marks are obtained.

36. What is the last date for making payment of PG application and complete registration?

Will be updated soon.....

37. Why should I enter all the subjects of all semesters for PG, before submitting the application form and proceeding for payment?

Eligibility and Part I, II, III course papers need to be verified for every programme, based on UG degree completed by the applicant. For PG application, you will also have to specify the category of subjects. Part I indicates language, Part II indicates English, Part III is your core disciplinary subjects (including core electives and allied courses), Part IV and V are other subjects.

38. How can I apply and registered for admission through online admission portal when I yet to received the UG final semester results?

Will be updated Soon.....

39. I am a PG applicant, which mark sheet should be uploaded in case of arrears? (For example, if I got arrears in 1st semester and cleared those in the later semesters which one should be uploaded in the corresponding semesters?)

As we expect the mark sheet copy to tally with the marks entered by you, fill in the details of the arrear paper in the semester that you have cleared and upload the same mark sheet.

40. I am a PG applicant, what are Part IV and part V subjects?

Part IV and Part V subjects are not directly linked to your main subjects or core subjects. viz., NCC, Value Education, Communication Skills, Extension Activities, Environment / Social Activities, MOOC etc.

41. Some of my subjects in the curriculum which are given weightage don't have marks awarded as it is rated as completed or not completed. How should I fill this?

If you select Part IV or V with letter grade in category column, the status for choosing Completed and Not-completed will be visible, and can be chosen. The subject will be ignored for percentage calculation.

42. I am a PG Applicant with UG in Engineering, under which category should I fill the subjects related to my Engineering degree? (For example, Engineering Mathematics Engineering Graphics are not related to my main streams of Engineering)?

It will come under Part III subjects.

43. I am a PG Applicant. My college has not issued the final semester mark sheet. What should I upload? And I haven't got results for final semester. What has to be filled there?

Will be updated Soon.....

44. Is college bus/transport facility available in PSGCAS?

Public transport facilities are ample and convenient to PSGCAS. Hence no private/college bus facility is available.

45. What is the class timings for programmes?

The eligibility and class timings are available under the admission menu of college website at [\(link\)](#)

46. What is the Eligibility Criteria?

The eligibility and class timings are available under the admission menu of college website at [\(link\)](#)

47. I have got admission at PSGCAS, When will the class commence for I year UG/PG?

You will receive updates on commencement of classes through SMS/email, to the registered phone number and mail id, information will also be available in the college website.

48. What are the scholarships available? Who are all eligible to get scholarship?

Scholarship details have been listed in college website (in Scholarship page). [\(link\)](#)

49. How to get admission as Lateral Entry (From other college)?

Lateral Entry may be permitted according to vacancy positions in respective programmes. You should enquire in person at the admission office, PSG CAS.

50. Do you have CA/IAS/ICW/CS coaching in campus?

Yes.

- CA Coaching
- CS Coaching
- CMA Coaching Class by ICAI (Professionals – Lawyers and Chartered Accountant)
- IAS Coaching

51. When do students go for CA coaching classes ?

CA or any other special coaching classes may be opted by students after class hours. Attendance exemption will not be given during class hours.

52. What are the Fee details for the SF/Aided programmes?

- For SF B.Com, B.Sc., BBA and B.A. Programmes around Rs.45,000 to Rs.65,000/- per Semester
- For SF B.Voc. and B.A. (Tamil and Carnatic Music) Programmes around Rs.20,000/- to Rs.45,000/- per Semesters
- For SF M.Com. and M.Sc. Programmes around Rs.35,000/- to Rs.55,000/-per Semester
- For SF M.Sc.(Botany and Zoology) and PG Diploma Programmes around Rs.30,000/- to Rs.40,000/-per Semester
- For Aided Programmes Around Rs.10,000/- Per Annum For UG
- For Aided Programmes Around Rs.12,000/- Per Annum For PG

53. What are the Infrastructure / Lab facilities available in the campus?

State of Art Laboratory in all science departments with required equipments.

Computer Laboratories – 15 No.

Food Processing and Food Product development Centre

EDUSAT Lab – e-content development centre

Mac Lab – 120 computers

Media Lab

Costume Design Laboratory – Fashion Designing, Pattern Making and Garment Construction and Text Wet Processing Laboratory.

Central Research Laboratory

Bioinformatics Laboratory

Communications Laboratory

Mathematics and Statistics Laboratory

Psychology laboratory – Psychometric Assessment Lab

Catering Science and Hotel Management and Hospitality Management – Kitchen, Front Office and Baking Unit.

Nutrition and Clinical Nutrition – Foods Laboratory, Physiology Laboratory Nutrition Laboratory and Dietetics Laboratory.

Electronics Laboratory, IoT Laboratory and Embedded Laboratory.

Environmental Science Laboratory – Water Testing, Pollution Quality Testing, GIS Laboratory and Ambient Air Quality Monitoring System by TNPCB.

Life Sciences (Botany, Zoology, Microbiology, Biochemistry and Biotechnology) – UG, PG and Research Laboratories, Animal Cell Culture Laboratory, Plant Tissue Culture Laboratory,

Algal Laboratory, Mycology Laboratory, Textile Microbiology Laboratory, Immunotechnology Laboratory and Molecular Laboratory.

Physics and Chemistry Laboratory – UG, PG and Research Laboratory, Organic / Inorganic Laboratory.

Centre for Innovation, Incubation and Entrepreneurship - CII&E – Institution’s Innovation Council, Entrepreneurship Development Cell, Pre-Incubation and Business Incubation Centre and Co-working space.

Physical Education Facilities – Indoor and Outdoor Stadium for Volley ball, Football and Handball, Gym, Tennis Court and Badminton Court.

54. How do I confirm Hostel accommodation?

HOSTEL ADMISSION PROCESS:

- PSGCASians who are willing to join the hostel must register their names at the Hostel office / Online with their residential details.
- In order to accommodate students from far off places, priority is given to students on first come first serve basis. The list of selected students is posted on the Notice board/Online and also intimated to the students through the SMS/email system.
- The students can pay the hostel fees directly at the bank counter available within the campus (Challan available at hostel Office) / DD in favor of “PSG CAS HOSTELS”, **Payable at Coimbatore** / through online payment.
- At the end of every academic year, all hostel students must vacate the hostel by submitting the vacating form to the hostel office. Moreover they must register their name for availing the hostel facility for the next academic year.
- The hostel fees includes Caution deposit (only for the first year), Establishment and Mess Deposit for the entire year.
- Permanently vacating students must submit the vacating form along with Refund form at hostel office for processing refund payment.

55. Hostel facilities

1. **Number of HOSTELS: (8)**

There are 4 Girls’ Hostels and 4 Boys’ Hostels.

2. **Name of the Hostels**

GIRLS:	BOYS
Marutham	Bharathi
Yamuna	NRI
Kurinji	VOC
Megala	Kambar

3. **HOSTEL FACILITIES:**

The infrastructure facilities for all Hostel students are as follows,

- Furnished Rooms

- Solar Water Heaters
- Water Doctors
- TV Hall
- Study Rooms
- Daily Newspapers
- Wi-Fi facility
- CCTV Surveillance
- Bio-metric Attendance system
- Health Care Centre
- Ambulance
- Napkin Vending Machine
- Incinerators facility
- Washing stones & drying areas
- Fire Extinguishers

4. No. of Rooms in Each Hostel:

S.No.	HOSTEL Name	No. of Rooms
<i>GIRLS HOSTELS :</i>		
1.	Marutham	142
2.	Yamuna	95
3.	Kurinji	144
4.	Megala	209
	Total No.of Rooms (GIRLS)	590
<i>BOYS HOSTELS :</i>		
1,	NRI	54
2.	Bharathi	179
3.	VOC	96
4.	Kambar	104
	Total No.of Rooms (BOYS)	433

5. Capacity / Sharing in each Hostel:

S.No.	HOSTEL Name	Total Capacity	Sharing
<i>GIRLS HOSTELS :</i>			
1.	Marutham	486	3/4/5
2.	Yamuna	452	4/5/7
3.	Kurinji	288	2
4.	Megala	534	1/2/3/4
	Total Capacity (GIRLS)	1760	
<i>BOYS HOSTELS :</i>			

1,	NRI	108	2
2.	Bharathi	596	2/4
3.	VOC	440	4/5
4.	Kambar	400	3/4
	Total Capacity (BOYS)	1544	

FOOD MENU:

- Food is served from the Centralized kitchen of the hostel.
- Menu is fixed after consultation with the students and executed by the Mess Manager. It includes both Vegetarian & Non- Vegetarian.
- The mess operates on a dividing system, so that students are benefitted by nominal mess bill charges.